

**BERRYVILLE TOWN COUNCIL
MEETING AGENDA
Berryville-Clarke County Government Center
101 Chalmers Court, Second Floor
Main Meeting Room**

**Regular Meeting
June 9, 2015
7:30 p.m.**

<u>Item</u>		<u>Attachment</u>
1. Call To Order		
2. Pledge of Allegiance		
3. Public Hearings	No Public Hearings Scheduled	
4. Approval of Minutes	May 12, 2015 Regular Meeting	1 ↓
5. Citizens' Forum		
6. Report of Wilson Kirby, Mayor	Recognition of Service to Town	2 ↓
7. Report of Christy Dunkle, Asst. Town Manager for Community Development	Planning Department Monthly Report	3
8. Report of Keith Dalton, Town Manager		
9. Report of H. Allen Kitselman, III - Berryville Area Development Authority Liaison		
10. Report of Harry Lee Arnold, Jr. – Chair, Budget and Finance Committee	Treasurer's Monthly Report	4
	Adopt FY 2016 Budget and Appropriate Funds	5 ↓
11. Report of H. Allen Kitselman, III – Chair, Community Improvements Committee		
12. Report of Douglas A. Shaffer - Planning Commission Liaison		

<u>Item</u>	<u>Attachment</u>
13. Report of Mary L. C. Daniel - Chair, Police and Security Committee Police Chief's Monthly Report	6
14. Report of Wilson Kirby – Chair, Streets and Utilities Committee Public Utilities Director's Report	7
Public Works Director's Report	8
Approval of Committee Meeting Minutes (May 12, 2015)	9 ↑
15. Report of Harry Lee Arnold, Jr – Chair, Personnel Committee	
16. Other	
17. Closed Session No Closed Session Scheduled	
18. Adjourn	

↑ Denotes an item on where a motion for action is included in the packet

Attachment 1

TOWN COUNCIL
MOTION FOR APPROVAL: MINUTES OF THE COUNCIL MEETING OF MAY 12, 2015

Date: June 9, 2015

Motion By:

Second By:

I hereby move that the Council of the Town of Berryville approve the minutes of the Council meeting of May 12, 2015.

VOTE:

Aye:

Nay:

Absent:

ATTEST: _____

Harry Lee Arnold, Jr., Recorder

MINUTES
BERRYVILLE TOWN COUNCIL
Tuesday, May 12, 2015
Berryville-Clarke County Government Center
Regular Meeting
7:30 p.m.

Town Council:

Present: Wilson Kirby, Mayor; Harry Lee Arnold, Jr., Recorder; Allen Kitselman; Mary Daniel; David Tollett; Douglas Shaffer

Staff: Keith Dalton, Town Manager; Christy Dunkle, Assistant Town Manager/Planner; Desiree Moreland, Assistant Town Manager/Treasurer; Neal White, Chief of Police; Ann Phillips, Town Clerk

Press: Val Van Meter, Winchester Star

1. Call to Order

Mayor Kirby called the meeting to order at 7:31 p.m.

2. Pledge of Allegiance

3. Report of the Mayor

Mayor Kirby recognized Officer Greg Frenzel of the Berryville Police Department, and presented the resolution passed by the Council at the April meeting thanking him for his service during the investigation of the murder of Council member Gail Smith. The Mayor also presented letters of commendation to Clarke County Sheriff Tony Roper in recognition of the contributions of Chief Deputy Travis Sumption and Sergeant Patricia Putnam during the same investigation.

4. Public Hearing - ***Proposed FY 2016 Budget***

The Mayor opened the public hearing and stated that no one had signed up to speak. After asking if anyone wished to speak, the Mayor asked for a motion to close the hearing. **Council member Shaffer moved that the public hearing be closed. Council member Daniel seconded the motion which carried unanimously.**

5. Approval of Minutes

Upon motion by Recorder Arnold, and seconded by Council member Kitselman, the minutes of the April 14, 2015 / April 21, 2015 meeting were approved by the following vote:

Wilson Kirby	- Aye
Harry Lee Arnold, Jr.	- Aye

Mary Daniel	- Aye
Allen Kitselman	- Aye
Douglas Shaffer	- Aye
David Tollett	- Aye

6. Citizens' Forum

Mayor Kirby recognized Barbara Byrd of 3836 Lord Fairfax Highway. Mrs. Byrd, as a member of the Clarke County Board of Supervisors, announced that the County is hosting a Tick Awareness Program on June 4 at 7:30 p.m. in the Main Meeting Room of the Berryville-Clarke County Government Center. She said that there are four types of ticks in the area and tick borne diseases are becoming more prevalent. Mrs. Byrd said there will be speakers from the National Capital Lyme and Tick-borne Disease Program as well as from the local hospital and health department. She added that tick-borne diseases are especially dangerous to the elderly and young children.

7. Planning and Zoning Matters

a) Ms. Dunkle said that per Council's request, the Planning Commission approved a motion recommending that the Berryville Area Plan update be completed prior to making any modifications to the Berryville Zoning Ordinance concerning the number of multi-family units in the Older Person Residential Zoning District.

b) Ms. Dunkle reviewed the Clarke County High School site plan amendment proposal. One portion of the proposal is for a marching band tower. Mayor Kirby recognized Dennis Graham of 308 Taylor Street whose son designed the tower as an Eagle Scout project. Mr. Graham answered the Council's question regarding the length of the marching band season, saying it runs from July through November. Chief White said that the tower had been reviewed for security concerns and the current design is satisfactory. **Council member Daniel moved that the Council of the Town of Berryville approve the site plan amendment as part of the special use permit with the following conditions:**

-all band related vehicles and storage units currently parked in the high school parking lot shall be removed once the band tower and storage building are complete;

-all outdoor storage appearing on the site plan, excluding the band tower, shall be screened and maintained, and no other outdoor storage is permitted;

-noise and dust shall be kept to a minimum outside of any structure;

-engineering shall be submitted to the Town of Berryville for review and approval prior to construction of the Career and Technical Education (CTE) Facility;

-the band tower shall be removed should it remain unused by the marching band for 18 consecutive calendar months, and

-the overflow parking area as shown on the original site plan shall remain accessible and designated for such use.

Council member Kitselman seconded the motion which carried as follows:

Wilson Kirby	- Aye
Harry Lee Arnold, Jr.	- Aye
Mary Daniel	- Aye
Allen Kitselman	- Aye
Douglas Shaffer	- Aye
David Tollett	- Aye

Council member Daniel asked about progress on the Berryville Area plan update. Ms. Dunkle and Council member Kitselman said good progress is being made. Ms. Dunkle added that some sub-areas are being consolidated, and discussions regarding polices for plan amendments are on-going.

8. Report of the Town Manager

Mr. Dalton noted that VDOT will be paving Rt. 340 through Town sometime after the July 4 holiday. He said that street cleaning throughout Town is nearly complete, and once it is finished Public Works crews will be doing the water main project on Battletown Drive. Mr. Dalton noted that the Streets and Utilities Committee will be meeting immediately following this meeting.

10. Standing Committee Reports

a) BADA Liaison

Council member Kitselman said he had nothing to add to the earlier discussion of the Berryville Area Plan update.

b) Budget and Finance

Recorder Arnold said the budget will need to be approved at the June meeting.

c) Community Improvements

Council member Kitselman had nothing to report.

d) Planning Commission Liaison

Council member Shaffer said he had nothing to add to the earlier discussion of the Planning Commission meeting.

e) Police and Security

Council member Daniel recognized Chief White and asked him to elaborate on his memo regarding the increase in man hours for civil custodial transports. Chief White said with a legislative change last year, the Town is now responsible for these transports. He said the County has been helping when possible, but the increased demand has resulted in staffing and coverage issues for the Department.

Mr. Dalton added thanks to the County for hiring Frank Davis saying that a recent fire showed an example of good inter-jurisdictional cooperation. He said Chief White and Officer Shoremount were first on the scene providing help, and Public Works Director Rick Boor and Public Works Foreman Ralph Elliott were also there to assist. Mr. Dalton added that a water main project completed about eight years ago ensured there was enough water to fight the fire effectively.

f) Streets and Utilities

Upon motion by Council member Shaffer, seconded by Mayor Kirby, the minutes of the Streets and Utilities Committee meeting of April 30, 2015, were approved.

Mayor Kirby noted the monthly reports for Public Works and Public Utilities were included in the agenda packet.

g) Personnel / Appointments

Recorder Arnold had nothing to report.

There being no further business, upon motion by Council member Kitselman, seconded by Council member Daniel and passed unanimously, the meeting was adjourned at 8:15 p.m.

Wilson Kirby, Mayor

Harry Lee Arnold, Jr., Recorder

Attachment 2

TOWN OF BERRYVILLE
TOWN COUNCIL

A MOTION TO ADOPT A RESOLUTION OF APPRECIATION AND THANKS
FOR THE SERVICE OF KEN LIVINGSTON

Date: June 9, 2015

Motion By:

Second By:

I hereby move that the Council of the Town of Berryville adopt the resolution of appreciation and thanks for the service of Ken Livingston on the Architectural Review Board.

VOTE:

Aye:

Nay:

Absent:

SIGNED: _____ Date: June 9, 2015
Wilson L. Kirby, Mayor

ATTEST: _____ Date: June 9, 2015
Harry Lee Arnold, Jr., Recorder



COUNCIL OF THE TOWN OF BERRYVILLE RESOLUTION OF APPRECIATION AND THANKS

WHEREAS, Ken Livingston was first appointed to the Architectural Review Board on July 13, 1999; and was appointed several more times serving on that Board for over sixteen years; and

WHEREAS, During his tenure Mr. Livingston has faithfully served the citizens of the Town of Berryville, utilizing his expertise to enhance the vitality of downtown area; and

WHEREAS, Mr. Livingston used his professional experience to maintain the integrity of the Berryville Historic District and ensure economic growth and tourism; and

WHEREAS, Without fail, in all of his dealings with the public and other public officials, Mr. Livingston executed the duties of his office in a fair and just manner; and

WHEREAS, Through his work with the Town, Mr. Livingston has served as a shining example of a citizen's concern for his community and has truly positively affected the lives of Berryville's residents;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Town of Berryville, that Ken Livingston's long and distinguished service to this community is recognized and that he is thanked for his hard work and devotion.

By Order of the Council of the Town of Berryville on this the ninth day of June, 2015.

Wilson L. Kirby, Mayor

Attachment 3

Planning and Community Development

No Action Items

June 9, 2015

Planning Commission

The Planning Commission did not hold a meeting in May. Their next scheduled meeting is Tuesday, June 23, 2015 at 7:30pm.

Berryville Area Development Authority

The BADA held a regular meeting on Wednesday, May 27, 2015. They discussed proposed mapping changes beyond Annexation Area B and reviewed the draft Berryville Area Plan update. Their next meeting is scheduled for Wednesday, June 24, 2015 at 7:00pm.

Architectural Review Board

The Architectural Review Board met on Wednesday, June 3, 2015. They reviewed the following items:

Architectural Review

Chris Braithwaite (Braithwaite Construction) is requesting a Certificate of Appropriateness in order to install two metal finish doors and new concrete steps at the main door at 100 North Buckmarsh Street (Clarke County Health Department) identified as Tax Map Parcel number 14A2-((A))-51, zoned C General Commercial. ARB requested additional information.

Sign Review

Turiya Yoga and Wellness (Turi Turkel, Owner) is requesting a Certificate of Appropriateness for a freestanding portable sign to be placed in front of the business located at 23B East Main Street, identified as Tax Map Parcel number 14A5-((A))-77, zoned C General Commercial. *Approved as presented.*

Architectural Review

One West Main, LLC, (Giel Milner, Owner), is requesting a Certificate of Appropriateness in order to install exterior electrical apparatus on the structure located at 1 West Main Street, identified as Tax Map Parcel number 14A5-(A)-10, zoned C General Commercial. *Approved as presented.*

The Board also met Len Capelli, the County's new Economic Development Director. Their next meeting is scheduled for Wednesday, July 1, 2015 at 12:30pm.

Board of Zoning Appeals

The BZA did not hold a meeting since the last Council meeting.

Attachment 4

FINANCE AND ADMINISTRATION STAFF REPORT

TO: TOWN COUNCIL
FROM: DESIREE MORELAND, TREASURER
SUBJECT: BUDGET
DATE: 6/4/2015
CC: KEITH DALTON, TOWN MANAGER

The FY 15-16 Budget is presented for approval and appropriation at the June 9th meeting.

Proposed Budget FY 15-16 Highlights include:

REVENUES

GENERAL FUND

- Proposed increase in Personal Property tax from \$1.05 to \$1.25
- PPTRA remains at 70%
- Proposed increase in Real Estate tax rates from \$0.136 to \$0.186
- No proposed increase in Vehicle Decal Rates
- No Proposed increase in Business & Professional License rates
- Police 599 and Rolling Stock per State projections
- 3% increase in Water Tank Site Lease per the agreement plus additional site lease
- Proposed implementation of 2% Lodging Tax.

WATER FUND

- Proposed increase in Treatment Fees from \$8.00 to \$8.40 per TG
- Ten Availability Fees projected

SEWER FUND

- No proposed increase in Treatment Fees.
- Ten Availability Fees projected

EXPENSES

ALL FUNDS

- 1.5% COLA with some market payroll increases are proposed.
- 9.73% increase in Health Care costs.
- Add VRS LEOS Coverage
- TOTAL BUDGET increase of 3.83%

GENERAL FUND

- Increase in Maintenance & Operational Expenses of 2.11%
- Debt Service reflects a deposit to RDA Debt Service Reserve Fund
- Contingency is 3% of the Operating Budget
- General Fund total decrease of 1.60%

WATER FUND

- Increase in Maintenance & Operational Expenses of .32%
- There is currently no Debt Service in the Water Fund
- Contingency is 5.25 % of the Operating Budget
- Water Fund total increase of 8.90% due to Capital Outlay and Reserves

SEWER FUND

- Increase in Maintenance & Operational Expenses of 2.61%
- Reduction in anticipated electricity costs
- Debt service reflects payment to VRA
- Contingency is 5% of the Operating Budget
- Sewer Fund total increase of 12.11%

Attachment 5

Town Council
Motion for Adoption of Budget and Appropriation of Funds
Fiscal Year 2015-2016

Date: June 19, 2015

Motion by: _____

Seconded by: _____

I hereby move that the Council of the Town of Berryville adopt the proposed Budget for Fiscal Year 2015-2016, an approved copy of which shall be incorporated into and become a part of the Official Minutes of this meeting, and further, that all funds as set forth in the approved budget shall hereby be appropriated for Fiscal Year 2015-2016.

VOTE:

Aye:

Nay:

Absent:

ATTEST: _____
Harry L. Arnold, Jr., Recorder

FY 15-16 APPROVED BUDGET REVENUES

Account Number	Account Description	Prior Year Budget	Current Year Budget	Current Year Actual	REQUEST
GENERAL FUND					
FUND BALANCE					
100-3000000-0000	FUND BALANCE FORWARD	\$ 704,806.00	\$ 386,940.00	\$ -	\$ -
	TOTAL FUND BALANCE	\$ 704,806.00	\$ 386,940.00	\$ -	\$ -
REVENUE FROM LOCAL SOURCES					
100-3110101-0000	CURRENT REAL ESTATE TAXES	\$ 560,000.00	\$ 660,000.00	\$ 633,667.94	\$ 881,500.00
100-3110102-0000	DEL REAL ESTATE TAXES	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
100-3110201-0000	UTILITY REAL ESTATE TAXES	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00
100-3110301-0000	CURRENT PERS PROP TAXES	\$ 155,000.00	\$ 170,000.00	\$ 341,365.00	\$ 216,000.00
100-3110302-0000	DEL PERS PROP TAXES	\$ 3,000.00	\$ 3,000.00	\$ (682.00)	\$ 3,000.00
100-3110401-0000	MACHINERY & TOOLS	\$ 155,000.00	\$ 163,000.00	\$ -	\$ 160,000.00
100-3110601-0000	TAX PENALTIES	\$ 3,000.00	\$ 3,000.00	\$ 1,973.00	\$ 3,000.00
100-3110602-0000	TAX INTEREST	\$ 1,500.00	\$ 1,500.00	\$ 1,762.00	\$ 1,500.00
	TOTAL REV FROM LOCAL SOURCES	\$ 887,000.00	\$ 1,010,000.00	\$ 978,085.94	\$ 1,274,500.00
OTHER LOCAL TAXES					
100-3120101-0000	LOCAL SALES TAX	\$ 150,000.00	\$ 160,000.00	\$ 91,259.00	\$ 175,000.00
100-3120201-0000	CONSUMER UTILITY TAX	\$ 90,000.00	\$ 90,000.00	\$ 41,604.00	\$ 90,000.00
100-3120300-0000	BUSINESS LICENSE	\$ 185,000.00	\$ 185,000.00	\$ 2,186.00	\$ 185,000.00
100-3120402-0000	REC FRANCHISE FEES	\$ 28,000.00	\$ 25,000.00	\$ 15,470.00	\$ 27,000.00
100-3120501-0000	AUTO LICENSE	\$ 90,000.00	\$ 90,000.00	\$ 79,993.00	\$ 90,000.00
100-3120601-0000	BANK FRANCHISE TAXES	\$ 110,000.00	\$ 110,000.00	\$ -	\$ 140,000.00
100-3120801-0000	CIGARETTE TAX (10¢)	\$ -	\$ -	\$ -	\$ 1,300.00
100-3121001-0000	LODGING TAX (2%)	\$ -	\$ -	\$ -	\$ 17,500.00
100-3121101-0000	MEALS TAX (4%)	\$ 90,000.00	\$ 192,000.00	\$ 89,233.00	\$ 185,000.00
	TOTAL OTHER LOCAL TAXES	\$ 743,000.00	\$ 852,000.00	\$ 319,745.00	\$ 910,800.00
PERMITS, FEES & LICENSES					
100-3130304-0000	LAND USE APPLICATION FEES	\$ 1,000.00	\$ 1,000.00	\$ 1,245.00	\$ 1,500.00
100-3130307-0000	ZONING & SUBDIVISION FEES	\$ 10,000.00	\$ 10,000.00	\$ 16,050.00	\$ 10,000.00
	TOTAL PERMITS, FEES & LICENSES	\$ 11,000.00	\$ 11,000.00	\$ 17,295.00	\$ 11,500.00
FINES & FORFEITURES					
100-3140101-0000	COURT FINES	\$ 35,000.00	\$ 20,000.00	\$ 22,067.00	\$ 30,000.00
100-3140102-0000	PARKING METER FINES	\$ 2,750.00	\$ 2,750.00	\$ 1,009.00	\$ 2,000.00
	TOTAL FINES & FORFEITURES	\$ 37,750.00	\$ 22,750.00	\$ 23,076.00	\$ 32,000.00
REVENUE FROM MONEY OR PROP					
100-3150101-0000	INTEREST ON DEPOSITS	\$ 15,000.00	\$ 7,000.00	\$ 3,383.00	\$ 6,000.00
100-3150201-0000	RENTAL OF PROPERTY	\$ 12,000.00	\$ 12,000.00	\$ 6,000.00	\$ 12,000.00
100-3150205-0000	WATER TANK SITE LEASE	\$ 29,400.00	\$ 63,600.00	\$ 16,178.00	\$ 64,500.00
	TOTAL FROM MONEY OR PROP	\$ 56,400.00	\$ 82,600.00	\$ 25,561.00	\$ 82,500.00
CHARGES FOR SERVICES					
100-3160703-0000	PARKING METERS	\$ 8,000.00	\$ 8,000.00	\$ 4,079.00	\$ 8,000.00
100-3161502-0000	SALE OF PUBLICATIONS	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
	TOTAL CHARGES FOR SERVICES	\$ 8,100.00	\$ 8,100.00	\$ 4,079.00	\$ 8,100.00
MISCELLANEOUS REVENUES					
100-3189905-0000	SALE OF SURPLUS	\$ 1,000.00	\$ 1,000.00	\$ 7,173.00	\$ 1,000.00
	TOTAL MISC REVENUES	\$ 1,000.00	\$ 1,000.00	\$ 7,173.00	\$ 1,000.00
RECOVERED COSTS					
100-3190203-0000	REIMBURSABLE FEES	\$ 5,000.00	\$ 5,000.00	\$ (14,853.00)	\$ 5,000.00
	TOTAL RECOVERED COSTS	\$ 5,000.00	\$ 5,000.00	\$ (14,853.00)	\$ 5,000.00
TOTAL LOCAL REVENUES		\$ 2,454,056.00	\$ 2,379,390.00	\$ 1,360,161.94	\$ 2,325,400.00

REVENUE FROM THE COMMONWEALTH						
NON-CATEGORICAL AID						
100-3220107-0000	ROLLING STOCK TAX	\$	2,000.00	\$	2,000.00	\$ 2,021.00
100-3220109-0000	PPTRA	\$	209,917.00	\$	209,917.00	\$ 209,917.00
100-3220201-0000	COMMUNICATION TAX	\$	100,000.00	\$	90,000.00	\$ 47,119.00
	TOTAL NON-CATEGORICAL AID	\$	311,917.00	\$	301,917.00	\$ 259,057.00
CATEGORICAL AID						
100-3240103-0000	599 LAW ENFORCEMENT GRANT	\$	74,052.00	\$	74,052.00	\$ 37,026.00
100-3240103-0000	LE BLOCK GRANT	\$	-	\$	-	\$ -
100-3240201-0000	FIRE FUND PROGRAM	\$	11,187.00	\$	11,187.00	\$ 13,299.00
100-3240300-0000	VDOT LANE MILE ALLOWANCE	\$	431,812.00	\$	431,812.00	\$ 228,374.00
100-3240301-0000	VDOT ROAD MAINTENANCE	\$	10,000.00	\$	10,000.00	\$ -
100-3240302-0000	LITTER CONTROL GRANT	\$	2,000.00	\$	2,000.00	\$ 1,889.00
100-3240311-0000	ST EMERGENCY R&R	\$	-	\$	-	\$ -
100-3240312-0000	VA COMMISSION FOR THE ARTS	\$	5,000.00	\$	5,000.00	\$ 5,000.00
	TOTAL CATEGORICAL AID	\$	534,051.00	\$	534,051.00	\$ 285,588.00
TOTAL FROM THE COMMONWEALTH		\$	845,968.00	\$	835,968.00	\$ 544,645.00

REVENUE FROM THE FEDERAL GOVERNMENT						
CATEGORICAL AID						
100-3340102-0000	FEDERAL FIRE FUND PROGRAM	\$	-	\$	-	\$ -
100-3340311-0000	FEDERAL EMERGENCY R&R	\$	-	\$	-	\$ -
	TOTAL CATEGORICAL AID	\$	-	\$	-	\$ -
TOTAL FROM FEDERAL GOVERNMENT		\$	-	\$	-	\$ -

REVENUE FROM OTHER SOURCES						
NON-REVENUE RECEIPTS						
100-3410201-0000	MISCELLANEOUS REVENUES	\$	1,000.00	\$	1,000.00	\$ 27,064.00
	TOTAL FROM OTHER SOURCES	\$	1,000.00	\$	1,000.00	\$ 27,064.00
TOTAL FROM OTHER SOURCES		\$	1,000.00	\$	1,000.00	\$ 27,064.00

TOTAL GENERAL FUND REVENUES		\$	3,301,024.00	\$	3,216,358.00	\$ 1,931,870.94
-----------------------------	--	----	--------------	----	--------------	-----------------

WATER FUND						
FUND BALANCE						
501-3000000-0000	FUND BALANCE	\$	33,284.00	\$	-	\$ -
	TOTAL FUND BALANCE	\$	33,284.00	\$	-	\$ -
REVENUE FROM MONEY OR PROP						
501-3150102-0000	INTEREST ON INVESTMENTS	\$	6,000.00	\$	5,000.00	\$ 2,199.00
	TOTAL FROM USE OF MONEY OR PROP	\$	6,000.00	\$	5,000.00	\$ 2,199.00
CHARGES FOR SERVICES						
501-3160110-0000	TREATMENT FEES	\$	674,000.00	\$	754,000.00	\$ 391,514.00
501-3160111-0000	DELINQUENT ACCT PENALTIES	\$	30,000.00	\$	30,000.00	\$ 14,562.00
501-3160112-0000	SECURITY DEPOSITS	\$	100.00	\$	100.00	\$ (289.00)
501-3160113-0000	AVAILABILITY CHARGES	\$	10,500.00	\$	26,250.00	\$ 26,250.00
501-3160114-0000	CONNECTION CHARGES	\$	-	\$	-	\$ 130.00
501-3160115-0000	METER FEES	\$	650.00	\$	1,625.00	\$ 1,950.00
	TOTAL CHARGES FOR SERVICES	\$	715,250.00	\$	811,975.00	\$ 434,117.00
TOTAL WATER FUND		\$	754,534.00	\$	816,975.00	\$ 438,515.00

SEWER FUND						
FUND BALANCE						
502-3000000-0000	FUND BALANCE	\$	74,407.00	\$	-	\$ -
	TOTAL FUND BALANCE	\$	74,407.00	\$	-	\$ -
REVENUE FROM MONEY OR PROP						
502-3150101-0000	INTEREST INCOME	\$	14,000.00	\$	8,000.00	\$ 4,188.00
	TOTAL REVENUE FROM MONEY OR PROP	\$	14,000.00	\$	8,000.00	\$ 4,188.00
CHARGES FOR SERVICES						
502-3160110-0000	TREATMENT FEES	\$	1,540,000.00	\$	1,486,000.00	\$ 797,989.00
502-3160112-0000	SECURITY DEPOSITS	\$	100.00	\$	100.00	\$ (136.00)
502-3160113-0000	AVAILABILITY CHARGES	\$	45,500.00	\$	113,750.00	\$ 136,500.00
	TOTAL CHARGES FOR SERVICES	\$	1,585,600.00	\$	1,599,850.00	\$ 934,353.00
REVENUE FROM OTHER SOURCES						
NON-REVENUE RECEIPTS						
502-3410401-0000	VRA LOAN	\$	500,000.00	\$	-	\$ -
502-3410402-0000	WQIF Grant	\$	500,000.00	\$	-	\$ -
	TOTAL NON-REVENUE RECEIPTS	\$	1,000,000.00	\$	-	\$ -
TOTAL FROM OTHER SOURCES						
		\$	1,000,000.00	\$	-	\$ -

TOTAL SEWER FUND	\$	2,674,007.00	\$	1,607,850.00	\$	938,541.00	\$	1,802,600.00
-------------------------	----	--------------	----	--------------	----	------------	----	--------------

TOTAL REVENUES ALL FUNDS \$ 6,729,565.00 \$ 5,641,183.00 \$ 3,308,926.94 \$ 5,857,531.00

FY 15-16 APPROVED BUDGET EXPENSES

Account Number	Account Description	Prior Year Budget	Current Year Budget	Current Year Actual	REQUEST
GENERAL FUND					
TOWN COUNCIL					
100-4011100-1111	EXPENSE COMPENSATION	\$ 18,900.00	\$ 18,900.00	\$ 9,450.00	\$ 18,900.00
100-4011100-5540	TRAINING	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
100-4011100-5699	LOCAL CONTRIBUTIONS	\$ 7,500.00	\$ -	\$ -	\$ -
100-4011100-5800	MISCELLANEOUS	\$ 1,000.00	\$ 1,500.00	\$ -	\$ 1,000.00
100-4011100-5810	Dues	\$ 2,300.00	\$ 2,300.00	\$ 2,302.00	\$ 3,000.00
100-4011100-6017	TOWN CODE SUPPLEMENTS	\$ 2,000.00	\$ 2,250.00	\$ 650.00	\$ 2,000.00
100-4011100-6018	STATE CODE SUPPLEMENTS	\$ 250.00	\$ -	\$ -	\$ -
	TOTAL TOWN COUNCIL	\$ 32,950.00	\$ 25,950.00	\$ 12,402.00	\$ 25,900.00
TOWN CLERK					
100-4011200-1114	SALARIES/WAGES/TNCLK	\$ 44,290.00	\$ 44,290.00	\$ 12,413.00	\$ 36,800.00
100-4011200-5540	EDUCATION/TRAINING	\$ 750.00	\$ 500.00	\$ -	\$ 1,000.00
100-4011200-5810	DUES	\$ 100.00	\$ 200.00	\$ -	\$ 200.00
	TOTAL TOWN CLERK	\$ 45,140.00	\$ 44,990.00	\$ 12,413.00	\$ 38,000.00
TOWN MANAGER					
100-4012110-1112	COMPENSATION	\$ 124,800.00	\$ 124,800.00	\$ 69,686.00	\$ 129,000.00
100-4012110-5230	TELECOMMUNICATIONS			\$	\$ 600.00
100-4012110-5510	MILEAGE	\$ 150.00	\$ 150.00	\$ -	\$ 150.00
100-4012110-5540	TRAINING	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
100-4012110-5810	DUES	\$ 350.00	\$ 300.00	\$ 298.00	\$ 300.00
	TOTAL TOWN MANAGER	\$ 126,300.00	\$ 126,250.00	\$ 69,984.00	\$ 131,050.00
LEGAL SERVICES					
100-4012210-3150	PROFESSIONAL SERVICES	\$ 40,000.00	\$ 30,000.00	\$ 17,814.00	\$ 30,000.00
	TOTAL LEGAL SERVICES	\$ 40,000.00	\$ 30,000.00	\$ 17,814.00	\$ 30,000.00

PERSONNEL									
100-4012220-2100	SOCIAL SECURITY	\$	72,980.00	\$	71,300.00	\$	40,177.00	\$	69,940.00
100-4012220-2210	RETIREMENT- LEOS	\$	88,530.00	\$	80,210.00	\$	39,508.00	\$	102,200.00
100-4012220-2220	VMLIP - STD	\$	-	\$	580.00	\$	654.00	\$	560.00
100-4012220-2230	VMLIP - LTD	\$	-	\$	5,100.00	\$	2,131.00	\$	4,905.00
100-4012220-2250	Line of Duty Act	\$	2,110.00	\$	3,000.00	\$	3,217.00	\$	3,550.00
100-4012220-2300	HEALTH INSURANCE	\$	133,430.00	\$	133,000.00	\$	63,772.00	\$	140,635.00
100-4012220-2400	LIFE INSURANCE	\$	11,355.00	\$	12,300.00	\$	5,492.00	\$	10,785.00
100-4012220-2600	UNEMPLOYMENT INSURANCE	\$	1,050.00	\$	800.00	\$	25.00	\$	675.00
100-4012220-2700	WORKER'S COMPENSATION	\$	26,105.00	\$	30,000.00	\$	21,761.00	\$	24,000.00
100-4012220-3110	RANDOM DRUG SCREENING	\$	300.00	\$	450.00	\$	45.00	\$	500.00
	TOTAL PERSONNEL	\$	335,860.00	\$	336,740.00	\$	176,782.00	\$	357,750.00
INDEPENDENT AUDITOR									
100-4012240-3120	CONTRACTUAL SERVICES	\$	14,900.00	\$	15,100.00	\$	-	\$	15,300.00
	TOTAL INDEPENDENT AUDITOR	\$	14,900.00	\$	15,100.00	\$	-	\$	15,300.00
TOWN TREASURER									
100-4012410-1113	COMPENSATION	\$	89,600.00	\$	89,600.00	\$	48,957.00	\$	90,800.00
100-4012410-3130	PROFESSIONAL SER/TAX CONV	\$	-	\$	-	\$	-	\$	2,000.00
100-4012410-3150	PROFESSIONAL SER/VEC	\$	950.00	\$	950.00	\$	-	\$	100.00
100-4012410-5306	SURETY BONDS	\$	300.00	\$	300.00	\$	260.00	\$	300.00
100-4012410-5540	TRAINING	\$	1,000.00	\$	1,000.00	\$	1,188.00	\$	1,500.00
100-4012410-5810	DUES	\$	150.00	\$	150.00	\$	300.00	\$	300.00
	TOTAL TOWN TREASURER	\$	92,000.00	\$	92,000.00	\$	50,705.00	\$	95,000.00
FINANCE/ACCOUNTING									
100-4012430-1113	COMPENSATION	\$	56,050.00	\$	56,220.00	\$	30,329.00	\$	58,600.00
100-4012430-5540	TRAINING	\$	400.00	\$	400.00	\$	-	\$	200.00
	TOTAL FINANCE/ACCOUNTING	\$	56,450.00	\$	56,620.00	\$	30,329.00	\$	58,800.00
CENTRAL ADM/PURCHASING									
100-4012530-3320	MAINTENANCE CONTRACTS	\$	33,500.00	\$	34,525.00	\$	23,596.00	\$	22,350.00
100-4012530-3400	WEB SITE	\$	2,200.00	\$	2,000.00	\$	5,806.40	\$	5,135.00
100-4012530-3501	NEWSLETTER	\$	1,500.00	\$	1,500.00	\$	-	\$	1,000.00
100-4012530-3600	ADVERTISING	\$	8,500.00	\$	7,000.00	\$	5,641.00	\$	7,000.00
100-4012530-5210	POSTAGE	\$	9,000.00	\$	8,000.00	\$	3,393.00	\$	8,000.00
100-4012530-5230	TELECOMMUNICATIONS	\$	2,700.00	\$	2,100.00	\$	990.00	\$	1,200.00
100-4012530-5415	COPIER LEASE							\$	3,000.00
100-4012530-5540	TRAINING	\$	750.00	\$	750.00	\$	-	\$	1,500.00
100-4012530-5810	DUES	\$	500.00	\$	500.00	\$	300.00	\$	500.00
100-4012530-6001	OFFICE SUPPLIES	\$	12,500.00	\$	11,000.00	\$	4,984.60	\$	11,000.00
	TOTAL CENTRAL ADM/PURCHASING	\$	71,150.00	\$	67,375.00	\$	44,711.00	\$	60,685.00
RISK MANAGEMENT									
100-4012550-5304	BLANKET EXCESS LIABILITY	\$	15,000.00	\$	13,500.00	\$	11,992.00	\$	13,200.00
100-4012550-5305	AUTOMOBILE INSURANCE	\$	9,000.00	\$	9,000.00	\$	8,469.00	\$	9,300.00
100-4012550-5307	VARISK-2	\$	-	\$	0	\$	-	\$	-
100-4012550-5308	SEMI-MULTI PERIL INS	\$	15,000.00	\$	11,500.00	\$	24,011.00	\$	26,500.00
100-4012550-5800	INSURANCE DEDUCTABLES	\$	3,000.00	\$	3,000.00	\$	-	\$	3,000.00
	TOTAL RISK MANAGEMENT	\$	42,000.00	\$	37,000.00	\$	44,472.00	\$	52,000.00
ENGINEERING SERVICES									
100-4012600-3140	ENGINEERING SERVICES	\$	5,000.00	\$	5,000.00	\$	-	\$	5,000.00
	TOTAL ENGINEERING SERVICES	\$	5,000.00	\$	5,000.00	\$	-	\$	5,000.00
ELECTIONS									
100-4013100-1125	ELECTION OFFICIALS	\$	500.00	\$	500.00	\$	-	\$	500.00
100-4013100-6001	OFFICE SUPPLIES	\$	1,000.00	\$	1,000.00	\$	459.00	\$	1,000.00
	TOTAL ELECTIONS	\$	1,500.00	\$	1,500.00	\$	459.00	\$	1,500.00
PUBLIC DEFENDER FEES									
100-4021500-3150	PUBLIC DEFENDER FEES	\$	2,000.00	\$	2,000.00	\$	-	\$	2,000.00
	TOTAL PUBLIC DEFENDER FEES	\$	2,000.00	\$	2,000.00	\$	-	\$	2,000.00

POLICE DEPARTMENT									
100-4031100-1139	COMPENSATION	\$	511,250.00	\$	500,000.00	\$	251,328.00	\$	479,600.00
100-4031100-3110	MEDICAL EXAMINATIONS	\$	500.00	\$	500.00	\$	-	\$	500.00
100-4031100-3115	PRE EMPLOYMENT DRUG SCREEN	\$	1,000.00	\$	500.00	\$	400.00	\$	1,000.00
100-4031100-3190	INTERPRETER	\$	400.00	\$	400.00	\$	-	\$	400.00
100-4031100-3310	REPAIR & MAINTENANCE	\$	10,000.00	\$	9,875.00	\$	12,532.00	\$	12,000.00
100-4031100-3320	MAINTENANCE CONTRACTS	\$	5,500.00	\$	8,088.00	\$	3,538.00	\$	7,500.00
100-4031100-4082	WILDLIFE MANAGEMENT	\$	6,000.00	\$	1,000.00	\$	-	\$	1,000.00
100-4031100-5210	POSTAGE	\$	-	\$	275.00	\$	21.00	\$	250.00
100-4031100-5230	TELECOMMUNICATIONS	\$	1,750.00	\$	1,550.00	\$	387.00	\$	4,044.00
100-4031100-5415	COPIER LEASE							\$	3,000.00
100-4031100-5540	TRAINING	\$	12,000.00	\$	8,000.00	\$	4,793.00	\$	9,500.00
100-4031100-5810	DUES	\$	1,000.00	\$	3,045.00	\$	425.00	\$	2,050.00
100-4031100-5815	COMMUNITY RELATIONS	\$	700.00	\$	700.00	\$	852.00	\$	900.00
100-4031100-6001	OFFICE SUPPLIES	\$	2,000.00	\$	1,850.00	\$	477.00	\$	1,850.00
100-4031100-6008	GASOLINE & OIL	\$	24,288.00	\$	24,288.00	\$	8,418.00	\$	20,000.00
100-4031100-6010	POLICE SUPPLIES	\$	10,000.00	\$	8,000.00	\$	12,589.00	\$	12,300.00
100-4031100-6011	UNIFORMS	\$	4,000.00	\$	3,000.00	\$	2,771.00	\$	4,000.00
TOTAL POLICE DEPARTMENT		\$	590,388.00	\$	571,071.00	\$	298,531.00	\$	559,894.00
TRAFFIC CONTROL									
100-4031300-5699	COUNTY CONT/CROSSING GD	\$	2,500.00	\$	2,500.00	\$	-	\$	2,500.00
TOTAL TRAFFIC CONTROL		\$	2,500.00	\$	2,500.00	\$	-	\$	2,500.00
EMERGENCY SERVICES									
100-4031400-5699	CONTRIBUTION/CC CENT ALRM	\$	2,000.00	\$	2,000.00	\$	-	\$	2,000.00
TOTAL EMERGENCY SERVICES		\$	2,000.00	\$	2,000.00	\$	-	\$	2,000.00
VOLUNTEER FIRE DEPARTMENT									
100-4032200-5699	CONTRIBUTION/JHEVFD	\$	25,000.00	\$	25,000.00	\$	-	\$	25,000.00
100-4032200-5707	FIRE FUND PROGRAM	\$	11,187.00	\$	11,187.00	\$	13,299.00	\$	14,000.00
TOTAL VOLUNTEER FIRE DEPT		\$	36,187.00	\$	36,187.00	\$	13,299.00	\$	39,000.00
RESCUE SERVICES									
100-4032300-5699	PROFESSIONAL SER EMT***	\$	67,380.00	\$	67,920.00	\$	-	\$	67,920.00
TOTAL RESCUE SERVICES		\$	67,380.00	\$	67,920.00	\$	-	\$	67,920.00
CORRECTION & DETENTION									
100-4033200-5550	CONFINEMENT OF PRISONERS	\$	250.00	\$	250.00	\$	-	\$	250.00
TOTAL CORRECTION & DETENTION		\$	250.00	\$	250.00	\$	-	\$	250.00
PUBLIC WORKS ADMINISTRATION									
100-4041100-1140	Compensation	\$	42,425.00	\$	42,425.00	\$	22,391.00	\$	42,700.00
100-4041100-3110	MEDICAL EXAMS	\$	550.00	\$	525.00	\$	632.00	\$	525.00
100-4041100-3310	VEHICLE REP & MAINTENANCE	\$	7,000.00	\$	6,000.00	\$	6,986.00	\$	7,000.00
100-4041100-5120	FUEL OIL/HEAT	\$	3,500.00	\$	3,325.00	\$	73.00	\$	3,325.00
100-4041100-5230	TELECOMMUNICATIONS	\$	4,000.00	\$	3,800.00	\$	1,992.00	\$	4,400.00
100-4041100-5415	COPIER LEASE							\$	2,100.00
100-4041100-5540	TRAINING	\$	665.00	\$	500.00	\$	468.00	\$	500.00
100-4041100-6001	OFFICE SUPPLIES	\$	700.00	\$	500.00	\$	1,616.00	\$	500.00
TOTAL PUBLI WKS ADMINISTRATION		\$	58,840.00	\$	57,075.00	\$	34,158.00	\$	61,050.00
HWYS, STS BRIDGES & SDWLKS									
100-4041200-1183	COMPENSATION	\$	116,525.00	\$	117,600.00	\$	61,062.00	\$	123,855.00
100-4041200-3310	EQUIPMENT MAINTENANCE	\$	11,400.00	\$	10,000.00	\$	6,918.00	\$	10,000.00
100-4041200-3315	SIDEWALK MAINTENANCE	\$	7,220.00	\$	6,000.00	\$	-	\$	6,000.00
100-4041200-3316	STREET SIGN MAINTENANCE	\$	600.00	\$	500.00	\$	-	\$	500.00
100-4041200-5425	NORFOLK/SOUTHERN R-O-W'S	\$	1,000.00	\$	950.00	\$	-	\$	950.00
100-4041200-6007	MATERIALS & SUPPLIES	\$	4,512.00	\$	4,000.00	\$	6,854.00	\$	4,000.00
100-4041200-6008	GASOLINE & OIL	\$	38,990.00	\$	37,040.00	\$	16,594.00	\$	37,400.00
100-4041200-6011	UNIFORMS	\$	3,200.00	\$	3,000.00	\$	2,627.00	\$	3,000.00
100-4041200-6050	ASPHALT	\$	-	\$	-	\$	-	\$	-
TOTAL HWYS, STS BRIDGES & SWLKS		\$	183,447.00	\$	179,090.00	\$	94,055.00	\$	185,705.00
VDOT STREET MAINTENANCE									

100-4041250-3300	VDOT STREET MAINTENANCE	\$	431,812.00	\$	431,812.00	\$	414,571.00	\$	384,312.00
100-4041250-3310	EQUIPMENT MAINTENANCE (VDOT)	\$	-	\$	-	\$	556.00		
100-4041250-3316	STREET SIGN MAINTENANCE (VDOT)	\$	-	\$	-	\$	702.00		
100-4041250-6050	ASPHALT (VDOT)	\$	-	\$	-	\$	-		
100-4041250-6130	TREE REMOVAL (VDOT)	\$	-	\$	-	\$	-		
100-4041250-6307	SNOW REMOVAL (VDOT)	\$	-	\$	-	\$	4,623.00		
100-4041250-8801	EQUIPMENT PURCHASE (VDOT)						\$	47,500.00	
	TOTAL VDOT STREET MAINTENANCE	\$	431,812.00	\$	431,812.00	\$	420,452.00	\$	431,812.00
	STREET LIGHTS								
100-4041320-5110	ELECTRICITY	\$	81,500.00	\$	79,000.00	\$	37,647.00	\$	79,000.00
	TOTAL STREET LIGHTS	\$	81,500.00	\$	79,000.00	\$	37,647.00	\$	79,000.00
	SNOW REMOVAL								
100-4041330-6007	MATERIALS & SUPPLIES	\$	6,000.00	\$	2,000.00	\$	-	\$	2,000.00
	TOTAL SNOW REMOVAL	\$	6,000.00	\$	2,000.00	\$	-	\$	2,000.00
	PARKING METERS & LOTS								
100-4041340-6007	MATERIALS & SUPPLIES	\$	1,500.00	\$	1,500.00	\$	-	\$	1,500.00
	TOTAL PARKING METERS & LOTS	\$	1,500.00	\$	1,500.00	\$	-	\$	1,500.00
	STREET & ROAD CLEANING								
100-4042200-6007	MATERIALS & SUPPLIES	\$	9,000.00	\$	4,000.00	\$	-	\$	4,000.00
	TOTAL STREET & ROAD CLEANING	\$	9,000.00	\$	4,000.00	\$	-	\$	4,000.00
	REFUSE COLLECTION								
100-4042300-3220	CONTRACTUAL SERVICES	\$	194,000.00	\$	170,200.00	\$	96,270.00	\$	177,000.00
100-4042300-6225	RECYCLING SERVICES	\$	77,500.00	\$	51,000.00	\$	23,883.00	\$	53,000.00
	TOTAL REFUSE COLLECTION	\$	271,500.00	\$	221,200.00	\$	120,153.00	\$	230,000.00
	REFUSE DISPOSAL								
100-4042400-3800	FCO LANDFILL CHARGES	\$	20,000.00	\$	20,000.00	\$	9,529.00	\$	20,000.00
	TOTAL REFUSE DISPOSAL	\$	20,000.00	\$	20,000.00	\$	9,529.00	\$	20,000.00
	GENERAL PROPERTIES								
100-4043200-3310	REPAIR & MAINTENANCE	\$	10,230.00	\$	9,000.00	\$	2,573.00	\$	9,000.00
100-4043200-3325	HERMITAGE SWPOND MAINT	\$	4,400.00	\$	4,180.00	\$	3,300.00	\$	4,100.00
100-4043200-5110	ELECTRICITY	\$	900.00	\$	-	\$	122.00	\$	-
100-4043200-6007	MATERIALS & SUPPLIES	\$	1,344.00	\$	1,000.00	\$	-	\$	1,000.00
100-4043200-6017	CHRISTMAS LIGHTS	\$	1,354.00	\$	1,100.00	\$	1,520.00	\$	1,200.00
	TOTAL GENERAL PROPERTIES	\$	18,228.00	\$	15,280.00	\$	7,515.00	\$	15,300.00
	BUILDING SERVICES								
100-4064200-3150	PROFESSIONAL SERVICES	\$	7,500.00	\$	1,350.00	\$	945.00	\$	1,500.00
100-4064200-3200	CONTRACTUAL SERVICES	\$	25,000.00	\$	15,610.00	\$	7,200.00	\$	16,000.00
100-4064200-5110	ELECTRICITY	\$	15,500.00	\$	13,540.00	\$	10,209.00	\$	14,000.00
100-4064200-5120	NATURAL GAS/HEAT	\$	5,000.00	\$	2,010.00	\$	1,536.00	\$	2,500.00
100-4064200-5130	WATER/SEWER	\$	500.00	\$	880.00	\$	278.00	\$	850.00
100-4064200-5230	TELECOMMUNICATIONS	\$	12,000.00	\$	9,810.00	\$	5,236.00	\$	10,000.00
100-4064200-5304	LIABILITY INSURANCE	\$	2,000.00	\$	1,930.00	\$	850.00	\$	2,000.00
100-4064200-7113	IN KIND COSTS	\$	-	\$	-	\$	5,000.00	\$	15,000.00
100-4064200-7115	SHARED MAINTENANCE	\$	20,000.00	\$	33,850.00	\$	9,594.00	\$	20,000.00
100-4064200-8411	CAPITAL ASSET RESERVES	\$	-	\$	6,520.00	\$	8,523.00	\$	7,000.00
	TOTAL BUILDING SERVICES	\$	87,500.00	\$	85,500.00	\$	49,371.00	\$	88,850.00
	PARKS & RECREATION								
100-4071310-3160	CONTRACTUAL SER/JN BLUE	\$	1,425.00	\$	1,000.00	\$	410.00	\$	1,000.00
100-4071310-5699	CONTRIBUTION/CCP&R	\$	5,000.00	\$	5,000.00	\$	-	\$	5,000.00
100-4071310-6017	CHRISTMAS LIGHTS	\$	500.00	\$	400.00	\$	350.00	\$	400.00
100-4071310-6018	ROSE HILL IMPROVEMENTS	\$	6,000.00	\$	5,000.00	\$	279.00	\$	5,000.00
	TOTAL PARKS & RECREATION	\$	12,925.00	\$	11,400.00	\$	1,039.00	\$	11,400.00
	PLANNING								
100-4081100-1155	COMPENSATION	\$	75,375.00	\$	75,375.00	\$	40,316.00	\$	77,435.00

100-4081100-3190	PROFESSIONAL SERVICES	\$	17,500.00	\$	4,500.00	\$	7,460.00	\$	5,000.00
100-4081100-3500	PRINTING	\$	500.00	\$	200.00	\$	-	\$	200.00
100-4081100-5510	MILEAGE	\$	750.00	\$	750.00	\$	174.00	\$	750.00
100-4081100-5540	TRAINING	\$	750.00	\$	500.00	\$	-	\$	500.00
100-4081100-5810	DUES	\$	1,000.00	\$	600.00	\$	415.00	\$	600.00
100-4081100-6001	OFFICE EQUIPMENT	\$	200.00	\$	100.00	\$	21.00	\$	100.00
100-4081100-6012	PUBLICATIONS	\$	200.00	\$	-	\$	-	\$	-
	TOTAL PLANNING	\$	96,275.00	\$	82,025.00	\$	48,386.00	\$	84,585.00
	BOARD OF ZONING APPEALS								
100-4081400-1110	EXPENSE COMPENSATION	\$	500.00	\$	500.00	\$	160.00	\$	500.00
100-4081400-5540	TRAINING	\$	500.00	\$	500.00	\$	-	\$	-
	TOTAL BOARD OF ZONING APPEALS	\$	1,000.00	\$	1,000.00	\$	160.00	\$	500.00
	ECONOMIC DEVELOPMENT								
100-4081500-5410	TOD SIGNS	\$	2,000.00	\$	2,000.00	\$	-	\$	-
100-4081500-5411	WAYFINDING SIGNS	\$	10,000.00	\$	10,000.00	\$	-	\$	-
100-4081500-5697	IDA GRANT MATCH	\$	10,000.00	\$	30,000.00	\$	30,000.00	\$	54,000.00
100-4081500-5698	GRANT AND MATCHING FUNDS	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
100-4081500-5699	DBI/ECO DEV PROF SERVICES	\$	20,000.00	\$	20,000.00	\$	10,000.00	\$	18,000.00
	TOTAL ECONOMIC DEVELOPMENT	\$	52,000.00	\$	72,000.00	\$	50,000.00	\$	82,000.00
	PLANNING COMMISSION								
100-4081600-1111	EXPENSE COMPENSATION	\$	6,000.00	\$	5,000.00	\$	1,130.00	\$	5,000.00
100-4081600-5540	TRAINING	\$	1,000.00	\$	1,000.00	\$	-	\$	1,000.00
100-4081600-5810	DUES	\$	250.00	\$	250.00	\$	-	\$	250.00
	TOTAL PLANNING COMMISSION	\$	7,250.00	\$	6,250.00	\$	1,130.00	\$	6,250.00
	B'VILLE AREA DEV AUTHORITY								
100-4081700-1111	EXPENSE COMPENSATION	\$	2,500.00	\$	2,500.00	\$	530.00	\$	2,500.00
100-4081700-5540	TRAINING	\$	250.00	\$	250.00	\$	-	\$	250.00
100-4081700-5810	DUES	\$	125.00	\$	125.00	\$	-	\$	125.00
	TOTAL B'VILLE AREA DEV AUTHORITY	\$	2,875.00	\$	2,875.00	\$	530.00	\$	2,875.00
	ARCHITECTURAL REVIEW BOARD								
100-4081800-5540	TRAINING	\$	250.00	\$	250.00	\$	-	\$	500.00
	TOTAL ARCHITECTURAL REVIEW BD	\$	250.00	\$	250.00	\$	-	\$	500.00
	CAPITAL OUTLAY								
100-4094200-8200	PW SITE EXPANSION-RESERVE								
100-4094200-8201	CHRISTMAS DECORATIONS								
100-4094200-8225	COMPUTER REPLACEMENT	\$	4,000.00	\$	4,000.00	\$	-	\$	4,000.00
100-4094200-8231	Police Cruiser	\$	30,000.00	\$	-	\$	-	\$	-
100-4094200-8338	ONE TON DUMP	\$	-	\$	40,000.00	\$	15,050.00		
100-4094200-8339	SALT BOX/SNOW PLOW	\$	-	\$	9,600.00	\$	-		
100-4094200-8340	MOWER	\$	7,555.00	\$	-	\$	-	\$	6,000.00
100-4094200-8345	PW TON DUMP BED	\$	7,775.00	\$	-	\$	-		
100-4094200-8367	SEWER JET RODDER	\$	-	\$	22,445.00	\$	-		
100-4094200-8411	CAPITAL RESERVE							\$	43,508.00
100-4094200-8421	PD IN CAR CAMERA REP	\$	12,000.00	\$	-	\$	-		
100-4094200-8450	HVAC JOINT GOV CTR	\$	-	\$	-	\$	-		
100-4094200-8500	PPTRA RESERVE	\$	54,917.00	\$	-	\$	-	\$	10,000.00
100-4094200-8601	PD SOFTWARE UPGRADE							\$	25,610.00
100-4094200-8603	PD SERVER REPLACEMENT							\$	5,000.00
	TOTAL CAPITAL OUTLAY	\$	116,247.00	\$	76,045.00	\$	15,050.00	\$	94,118.00
	CONTINGENCY								
100-4094300-5800	CONTINGENCY (3%)	\$	145,293.00	\$	213,976.00	\$	20,085.00	\$	85,560.00
	TOTAL CONTINGENCY	\$	145,293.00	\$	213,976.00	\$	20,085.00	\$	85,560.00
	DEBT SERVICE								
100-4095000-9110	CIP PRINCIPAL	\$	30,500.00	\$	31,800.00	\$	15,727.00	\$	33,120.00
100-4095000-9120	CIP INTEREST	\$	90,980.00	\$	89,680.00	\$	45,011.00	\$	88,360.00
100-4095000-9130	RDA DEBT SER RESERVE	\$	12,147.00	\$	12,147.00	\$	-	\$	12,147.00
	TOTAL DEBT SERVICE	\$	133,627.00	\$	133,627.00	\$	60,738.00	\$	133,627.00

TOTAL GENERAL FUND OPERATIONAL	\$	2,905,857.00	\$	2,792,710.00	\$	1,646,026.00	\$	2,851,876.00
TOTAL GENERAL FUND CONTINGENCY	\$	145,293.00	\$	213,976.00	\$	20,085.00	\$	85,560.00
TOTAL GENERAL FUND CAP OUTLAY	\$	116,247.00	\$	76,045.00	\$	15,050.00	\$	94,118.00
TOTAL GENERAL FUND DEBT SERVICE	\$	133,627.00	\$	133,627.00	\$	60,738.00	\$	133,627.00

TOTAL GENERAL FUND EXPENSES	\$	3,301,024.00	\$	3,216,358.00	\$	1,741,899.00	\$	3,165,181.00
------------------------------------	-----------	---------------------	-----------	---------------------	-----------	---------------------	-----------	---------------------

WATER FUND

PERSONNEL

501-4012220-1140	COMPENSATION	\$	37,825.00	\$	37,825.00	\$	18,000.00	\$	38,460.00
501-4012220-2100	SOCIAL SECURITY	\$	19,385.00	\$	18,900.00	\$	8,857.00	\$	18,525.00
501-4012220-2210	RETIREMENT - LEOS	\$	23,525.00	\$	21,255.00	\$	8,516.00	\$	27,075.00
501-4012220-2220	VMUP - STD	\$	-	\$	155.00	\$	134.00	\$	150.00
501-4012220-2230	VMUP - LTD	\$	-	\$	1,340.00	\$	375.00	\$	1,300.00
501-4012220-2300	HEALTH INSURANCE	\$	35,445.00	\$	35,000.00	\$	15,748.00	\$	37,255.00
501-4012220-2400	LIFE INSURANCE	\$	3,015.00	\$	3,260.00	\$	1,184.00	\$	2,860.00
501-4012220-2600	UNEMPLOYMENT INSURANCE	\$	280.00	\$	215.00	\$	7.00	\$	180.00
501-4012220-2700	WORKER'S COMPENSATION	\$	8,000.00	\$	8,250.00	\$	5,800.00	\$	6,400.00
501-4012220-3145	PROFESSIONAL SERVICES	\$	1,000.00	\$	1,000.00	\$	-	\$	100.00
501-4012220-3170	MISS UTILITY	\$	2,000.00	\$	1,900.00	\$	292.00	\$	1,000.00
501-4012220-3320	HANDHELD MAINT	\$	1,350.00	\$	2,000.00	\$	1,685.00	\$	2,000.00
501-4012220-5210	POSTAGE	\$	3,500.00	\$	2,500.00	\$	1,129.00	\$	2,500.00
501-4012220-5540	TRAINING	\$	-	\$	-	\$	-	\$	1,000.00
501-4012220-6001	OFFICE SUPPLIES	\$	650.00	\$	650.00	\$	225.00	\$	650.00
TOTAL PERSONNEL		\$	135,975.00	\$	134,250.00	\$	61,952.00	\$	139,455.00

TREATMENT

501-4012222-1147	COMPENSATION	\$	156,500.00	\$	150,500.00	\$	59,168.00	\$	143,810.00
501-4012222-2830	CERTIFICATION FEES	\$	400.00	\$	900.00	\$	100.00	\$	500.00
501-4012222-2840	STATE CONNECTION FEES	\$	5,000.00	\$	5,100.00	\$	4,708.00	\$	5,100.00
501-4012222-2850	LAB TESTING	\$	10,000.00	\$	10,000.00	\$	1,427.00	\$	10,000.00
501-4012222-3110	MEDICAL EXAMS	\$	200.00	\$	200.00	\$	155.00	\$	200.00
501-4012222-3145	PROFESSIONAL SERVICES	\$	15,000.00	\$	10,000.00	\$	4,316.00	\$	15,000.00
501-4012222-3210	SLUDGE REMOVAL	\$	20,000.00	\$	22,000.00	\$	13,350.00	\$	22,000.00
501-4012222-3220	CLEAN RIVER INTAKE	\$	-	\$	-	\$	-	\$	1,000.00
501-4012222-3310	REPAIR & MAINTENANCE	\$	39,000.00	\$	40,000.00	\$	22,677.00	\$	40,000.00
501-4012222-3510	CONSUMER CONFIDENCE RPT	\$	1,700.00	\$	1,700.00	\$	-	\$	500.00
501-4012222-5110	ELECTRICITY	\$	53,500.00	\$	55,000.00	\$	27,710.00	\$	55,000.00
501-4012222-5120	FUEL/OIL HEAT	\$	2,500.00	\$	2,700.00	\$	97.00	\$	2,700.00
501-4012222-5230	TELECOMMUNICATIONS	\$	2,800.00	\$	2,500.00	\$	1,484.00	\$	2,500.00
501-4012222-5415	COPIER LEASE					\$		\$	600.00
501-4012222-5540	TRAINING	\$	3,500.00	\$	2,500.00	\$	117.00	\$	2,500.00
501-4012222-5690	DISCHARGE PERMIT RENEWAL	\$	2,100.00	\$	2,100.00	\$	2,640.00	\$	2,700.00
501-4012222-5810	DUES	\$	1,000.00	\$	1,000.00	\$	295.00	\$	1,000.00
501-4012222-6001	OFFICE SUPPLIES	\$	1,000.00	\$	1,000.00	\$	124.00	\$	1,000.00
501-4012222-6004	LAB SUPPLIES	\$	3,600.00	\$	3,600.00	\$	1,212.00	\$	3,600.00
501-4012222-6005	JANITORIAL SUPPLIES	\$	700.00	\$	700.00	\$	348.00	\$	700.00
501-4012222-6008	GASOLINE & OIL	\$	6,200.00	\$	6,200.00	\$	1,386.00	\$	6,200.00
501-4012222-6011	UNIFORMS	\$	500.00	\$	500.00	\$	37.00	\$	500.00
501-4012222-6014	TOOLS	\$	250.00	\$	250.00	\$	164.00	\$	250.00
501-4012222-6019	SAFETY EQUIPMENT	\$	2,500.00	\$	2,000.00	\$	523.00	\$	2,000.00
501-4012222-6020	PERSONAL EQUIPMENT	\$	600.00	\$	600.00	\$	18.00	\$	600.00
501-4012222-6025	CHEMICALS	\$	33,000.00	\$	43,000.00	\$	15,364.00	\$	40,000.00
TOTAL TREATMENT		\$	361,550.00	\$	364,050.00	\$	157,420.00	\$	359,960.00

DISTRIBUTION & MAINTENANCE

501-4012224-1183	COMPENSATION	\$	87,400.00	\$	88,150.00	\$	38,302.00	\$	92,895.00
501-4012224-3330	LINE REPAIR & MAINTENANCE	\$	45,000.00	\$	42,750.00	\$	9,144.00	\$	42,750.00
501-4012224-6007	MATERIALS & SUPPLIES	\$	12,500.00	\$	11,875.00	\$	7,279.00	\$	11,875.00
501-4012224-6019	SAFETY EQUIPMENT	\$	750.00	\$	710.00	\$	232.00	\$	710.00
501-4012224-6030	NEW SERVICE SUPPLIES	\$	4,000.00	\$	3,800.00	\$	1,500.00	\$	3,000.00
TOTAL DISTRIBUTION & MAINT		\$	149,650.00	\$	147,285.00	\$	56,457.00	\$	151,230.00

CAPITAL OUTLAY

501-4094200-8102	TANK REPAIR & MAINT RESERVE								
------------------	-----------------------------	--	--	--	--	--	--	--	--

501-4094200-8210	DEPRECIATION EXPENSE	\$	-	\$	-	\$	-	
501-4094200-8211	CAPITAL RESERVES	\$	-	\$	27,110.00	\$	-	
501-4094200-8361	WATER LINE UPGRADES	\$	75,000.00	\$	75,000.00	\$	9,540.00	\$ 150,000.00
501-4094200-8368	LEAK DETECTOR	\$	-	\$	12,000.00	\$	-	
501-4094200-8550	EQUIPMENT REPAIR RESERVE	\$	-	\$	25,000.00	\$	-	\$ 25,000.00
501-4094200-8605	WTP BUILDING MAINTENANCE						\$	33,000.00
	TOTAL CAPITAL OUTLAY	\$	75,000.00	\$	139,110.00	\$	9,540.00	\$ 208,000.00
	CONTINGENCY							
501-4094300-5800	CONTINGENCY (3.5%)	\$	32,359.00	\$	32,359.00		\$	31,105.00
	TOTAL CONTINGENCY	\$	32,359.00	\$	32,359.00	\$	-	\$ 31,105.00
	TOTAL WATER FUND OPERATIONAL	\$	647,175.00	\$	645,585.00	\$	275,829.00	\$ 650,645.00
	TOTAL WATER FUND CONTINGENCY	\$	32,359.00	\$	32,280.00	\$	-	\$ 31,105.00
	TOTAL WATER FUND CAP OUTLAY	\$	75,000.00	\$	139,110.00	\$	9,540.00	\$ 208,000.00
	TOTAL WATER FUND EXPENSES	\$	754,534.00	\$	816,975.00	\$	285,369.00	\$ 889,750.00

SEWER FUND								
PERSONNEL								
502-4012220-1114	COMPENSATION	\$	37,825.00	\$	37,825.00	\$	18,000.00	\$ 35,460.00
502-4012220-2100	SOCIAL SECURITY	\$	24,625.00	\$	24,750.00	\$	12,397.00	\$ 24,500.00
502-4012220-2210	RETIREMENT- LEOS	\$	29,875.00	\$	27,820.00	\$	11,918.00	\$ 35,805.00
502-4012220-2220	VMUP - STD	\$	-	\$	200.00	\$	239.00	\$ 195.00
502-4012220-2230	VMUP - LTD	\$	-	\$	1,760.00	\$	640.00	\$ 1,720.00
502-4012220-2300	HEALTH INSURANCE	\$	45,025.00	\$	46,000.00	\$	21,105.00	\$ 49,275.00
502-4012220-2400	LIFE INSURANCE	\$	3,830.00	\$	4,270.00	\$	1,657.00	\$ 3,780.00
502-4012220-2600	UNEMPLOYMENT INSURANCE	\$	355.00	\$	280.00	\$	9.00	\$ 240.00
502-4012220-2700	WORKER'S COMPENSATION	\$	8,000.00	\$	10,500.00	\$	7,558.00	\$ 8,500.00
502-4012220-3145	PROFESSIONAL SERVICES	\$	2,000.00	\$	2,000.00	\$	-	\$ 1,000.00
502-4012220-3320	HANDHELD MAINT	\$	1,350.00	\$	-	\$	1,685.00	\$ 2,000.00
502-4012220-5210	POSTAGE	\$	5,000.00	\$	7,000.00	\$	3,506.00	\$ 7,000.00
502-4012220-6001	OFFICE SUPPLIES	\$	950.00	\$	500.00	\$	673.00	\$ 750.00
	TOTAL PERSONNEL	\$	158,835.00	\$	162,905.00	\$	79,387.00	\$ 170,225.00
TREATMENT								
502-4012222-1147	COMPENSATION	\$	232,500.00	\$	235,800.00	\$	105,339.00	\$ 235,530.00
502-4012222-2830	CERTIFICATION FEES	\$	900.00	\$	400.00	\$	80.00	\$ 900.00
502-4012222-2850	LAB TESTING	\$	30,000.00	\$	25,000.00	\$	9,763.00	\$ 25,000.00
502-4012222-3145	PROFESSIONAL SERVICES	\$	25,000.00	\$	15,000.00	\$	9,534.00	\$ 15,000.00
502-4012222-3210	LANDFILL-SOLIDS DISPOSAL	\$	45,000.00	\$	35,000.00	\$	10,957.00	\$ 30,000.00
502-4012222-3310	REPAIR & MAINTENANCE	\$	90,000.00	\$	60,000.00	\$	61,533.00	\$ 90,000.00
502-4012222-5110	ELECTRICITY	\$	195,000.00	\$	160,000.00	\$	57,192.00	\$ 150,000.00
502-4012222-5230	TELECOMMUNICATIONS	\$	5,300.00	\$	5,000.00	\$	2,032.00	\$ 5,000.00
502-4012222-5415	COPIER LEASE						\$	3,000.00
502-4012222-5540	TRAINING	\$	6,500.00	\$	6,500.00	\$	55.00	\$ 5,000.00
502-4012222-5690	Discharge Permit Renewal	\$	3,100.00	\$	3,100.00	\$	-	\$ 3,100.00
502-4012222-5810	DUES	\$	500.00	\$	500.00	\$	126.00	\$ 500.00
502-4012222-6001	OFFICE SUPPLIES	\$	2,500.00	\$	2,500.00	\$	702.00	\$ 2,500.00
502-4012222-6004	LAB SUPPLIES	\$	9,000.00	\$	9,000.00	\$	639.00	\$ 8,000.00
502-4012222-6005	JANITORIAL SUPPLIES	\$	1,000.00	\$	1,000.00	\$	462.00	\$ 1,000.00
502-4012222-6008	DIESEL FUEL	\$	8,000.00	\$	8,000.00	\$	2,580.00	\$ 8,000.00
502-4012222-6011	UNIFORMS	\$	800.00	\$	800.00	\$	110.00	\$ 800.00
502-4012222-6014	TOOLS	\$	2,000.00	\$	1,500.00	\$	106.00	\$ 1,000.00
502-4012222-6019	SAFETY EQUIPMENT	\$	3,000.00	\$	3,000.00	\$	602.00	\$ 3,000.00
502-4012222-6020	PERSONAL EQUIPMENT	\$	1,000.00	\$	800.00	\$	-	\$ 800.00
502-4012222-6025	CHEMICALS	\$	125,000.00	\$	100,000.00	\$	44,842.00	\$ 100,000.00
	TOTAL TREATMENT	\$	786,100.00	\$	672,900.00	\$	306,654.00	\$ 688,130.00
DISTRIBUTION & MAINTENANCE								
502-4012224-1183	COMPENSATION	\$	87,400.00	\$	88,150.00	\$	38,302.00	\$ 92,895.00
502-4012224-3310	EQUIPMENT MAINTENANCE	\$	1,900.00	\$	1,805.00	\$	2,555.00	\$ 2,000.00
502-4012224-3330	REPAIR & MAINTENANCE	\$	7,500.00	\$	7,125.00	\$	8,973.00	\$ 8,000.00
502-4012224-6007	MATERIALS & SUPPLIES	\$	6,400.00	\$	6,080.00	\$	4,398.00	\$ 6,080.00
502-4012224-6019	SAFETY EQUIPMENT	\$	300.00	\$	285.00	\$	-	\$ 285.00
502-4012224-6030	NEW SERVICE SUPPLIES	\$	3,000.00	\$	2,850.00	\$	-	\$ 2,850.00

	TOTAL DISTRIBUTION & MAINT	\$	106,500.00	\$	106,295.00	\$	54,228.00	\$	112,110.00
	CAPITAL PROJECTS								
502-4094100-8001	OUTFALL LINE	\$	-	\$	-	\$	71,000.00		
502-4094100-8003	NEW WWTP	\$	1,000,000.00	\$	-	\$	65,793.00		
	TOTAL CAPITAL PROJECTS	\$	1,000,000.00	\$	-	\$	136,793.00	\$	-
	CAPITAL OUTLAY								
502-4094200-8110	WWTP UPGRADES	\$	-	\$	-	\$	-		
502-4094200-8134	Sewer Collection Sys Rehab	\$	100,000.00	\$	50,000.00	\$	-	\$	50,000.00
502-4094200-8210	DEPRECIATION	\$	-	\$	-	\$	-		
502-4094200-8367	SEWER JET RODDER	\$	-	\$	22,445.00	\$	16,237.00		
502-4094200-8411	Capital Reserve	\$	-	\$	11,200.00	\$	-	\$	156,295.00
502-4094200-8540	MEMBRANE REPLACEMENT RESERVE	\$	-	\$	50,000.00	\$	-	\$	50,000.00
502-4094200-8550	EQUIPMENT REPAIR RESERVE	\$	-	\$	15,000.00	\$	-	\$	25,000.00
502-4094200-8602	3/4 TON PICKUP (1/2 VDOT)							\$	16,500.00
502-4094200-8604	STORM SEWER CAMERA (1/2 VDOT)							\$	16,000.00
	TOTAL CAPITAL OUTLAY	\$	100,000.00	\$	148,645.00	\$	16,237.00	\$	313,795.00
	CONTINGENCY								
502-4094300-5800	CONTINGENCY	\$	52,572.00	\$	47,105.00	\$	1,500.00	\$	48,340.00
	TOTAL CONTINGENCY	\$	52,572.00	\$	47,105.00	\$	1,500.00	\$	48,340.00
	DEBT SERVICE								
502-4095000-9118	VRA PRINCIPAL	\$	470,000.00	\$	470,000.00	\$	235,000.00	\$	470,000.00
	TOTAL DEBT SERVICE	\$	470,000.00	\$	470,000.00	\$	235,000.00	\$	470,000.00
	TOTAL SEWER FUND OPERATIONAL	\$	1,051,435.00	\$	942,100.00	\$	440,269.00	\$	970,465.00
	TOTAL SEWER FUND CONTINGENCY	\$	52,572.00	\$	47,105.00	\$	1,500.00	\$	48,340.00
	TOTAL SEWER FUND CAP OUTLAY	\$	1,100,000.00	\$	148,645.00	\$	153,030.00	\$	313,795.00
	TOTAL SEWER FUND DEBT SERVICE	\$	470,000.00	\$	470,000.00	\$	235,000.00	\$	470,000.00
	TOTAL SEWER FUND EXPENSES	\$	2,674,007.00	\$	1,607,850.00	\$	829,799.00	\$	1,802,600.00
	TOTAL EXPENSES ALL FUNDS	\$	6,729,565.00	\$	5,641,183.00	\$	2,857,067.00	\$	5,857,531.00

Attachment 6



Berryville Police Department

101 Chalmers Ct., Suite A, Berryville, Virginia 22611

policeadmin@berryvilleva.gov

(540) 955-3863 (540) 955-0207 (Fax)

W. Neal White – Chief of Police

MEMO

DATE: 06/02/2015

TO: Town Council

FROM: Chief W. Neal White

CC:

RE: Police Department Monthly Report – 06/09/2015

Staffing

Officer Andrew Moreland has resigned his position with the department in order to take a position with the Clarke County Sheriff's Office. Officer Moreland will begin his employment with the Sheriff's Office on July 1, 2015.

With the above resignation, that puts the department down three officers along with one officer still on extended medical leave. We are actively seeking qualified candidates to fill these open positions and have been conducting interviews with potential candidates. A basic law enforcement academy will start in Middletown on July 22, so it is my goal to have the positions filled by then and if a non-certified candidate is selected they will be enrolled in this upcoming session.

Prescription Medication Disposal

The Clarke County Sheriff's Office has installed a medication disposal box in their lobby located at 100 North Church Street. The intent is to help citizens properly and safely dispose of unused medications so they do not end up in the hands of those who may seek to abuse the medication. Several other law enforcement agencies in the area have installed similar boxes and have had a very positive response from the community.



Berryville Police Department

101 Chalmers Ct., Suite A, Berryville, Virginia 22611

policeadmin@berryvilleva.gov

(540) 955-3863 (540) 955-0207 (Fax)

W. Neal White – Chief of Police

POLICE AND SECURITY REPORT

Month: May	Year To Date	May	April
Year: 2015	2015	2015	2015
Total Miles Traveled:	19,764	4,179	4,065
Total Man Hours:	5,986	1,112	1,194

Complaints Answered

911 Hang Up:	8	2	3
Alarms:	42	9	5
Animal Complaint:	56	15	13
Assault And Battery:	9	1	2
Assist County:	20	3	4
Auto Larceny:	0	0	0
Burglary:	1	0	0
Civil Complaints:	43	14	8
Disturbance (Non Violent):	27	7	10
Domestic Disturbance:	3	0	0
Drunk In Public:	6	0	3
Forgery & Uttering:	1	0	0
Fraud:	5	0	0
Grand Larceny:	2	0	0
Harassment/Intimidation:	10	1	0
Homicide:	0	0	0
Juvenile Related:	25	5	10
Noise:	7	1	3
Petty Larceny:	9	2	2
Public Service:	24	5	5
Rape:	0	0	0
Robbery:	0	0	0
Runaway:	1	1	0
Shoplifting:	1	0	0
Suspicious Activity:	77	18	11
Trespassing:	2	0	1
Vandalism:	20	7	5
Welfare Check:	44	4	11
Miscellaneous Complaints:	110	30	24
Total Complaints Answered:	553	125	120



Berryville Police Department

101 Chalmers Ct., Suite A, Berryville, Virginia 22611

policeadmin@berryvilleva.gov

(540) 955-3863 (540) 955-0207 (Fax)

W. Neal White – Chief of Police

Traffic

Accidents Investigated:	16	3	1
Assist Motorist:	11	6	2
Child Safety Seat Install:	8	0	0
Funeral Escort:	19	4	2
Hit & Run:	6	3	1
Parking Tickets:	74	24	12
Traffic Warnings:	114	16	12

Traffic Summons Issued

Defective Equipment:	2	0	1
Driving Suspended:	3	2	1
Expired Inspection:	13	5	0
Expired Registration:	10	4	0
Fail To Obey Highway Sign:	27	10	9
Fail To Obey Traffic Signals:	4	2	0
Fail To Stop/Lights & Siren:	0	0	0
Fail To Yield Right Of Way:	1	0	0
Hit And Run:	0	0	0
No Liability Insurance:	0	0	0
No Operator's License:	8	2	1
No Seat Belt:	1	1	0
Reckless Driving:	3	1	0
Speeding:	68	25	15
Miscellaneous Summons:	3	1	0
Total Traffic Summons Issued:	143	53	27



Berryville Police Department

101 Chalmers Ct., Suite A, Berryville, Virginia 22611

policeadmin@berryvilleva.gov

(540) 955-3863 (540) 955-0207 (Fax)

W. Neal White – Chief of Police

Criminal Arrests Made

Abduction:	0	0	0
Arson:	0	0	0
Assault And Battery:	4	1	0
A & B On Police Officer:	1	0	0
Auto Larceny:	0	0	0
Breaking And Entering:	1	0	0
Capias:	2	0	1
Disorderly Conduct:	2	0	1
Driving While Intoxicated:	3	0	1
Drunk In Public:	6	0	3
Fail To Obey Police Officer:	0	0	0
Fail To Pay Parking Ticket:	6	1	0
Forgery:	0	0	0
Fraud:	0	0	0
Grand Larceny:	1	0	0
Homicide:	0	0	0
Illegal Drugs/Paraphernalia	8	1	0
Petty Larceny:	2	1	0
Possess Alcohol Underage:	0	0	0
Protective Order:	7	0	0
Rape:	0	0	0
Resisting Arrest:	0	0	0
Robbery:	0	0	0
Shoplifting:	0	0	0
Trespassing:	0	0	0
Vandalism:	1	0	0
Weapons Violation	0	0	0
	21	5	5
Miscellaneous Criminal Arrests:			
Juvenile Arrest Total:	5	1	2
Total Criminal Arrests:	65	9	11

Found Open At Business In Town

Doors:	9	0	2
Windows:	0	0	0
Garage Doors Found Open:	1	0	1

Attachment 7

Memo

To: Town Council
From: David Tyrrell
Date: June 3, 2015
Re: May 2015 Operations Report

The water treatment plant is in compliance for May with its monthly parameters. We sent a total of 10.898 MG water to the system with a daily average of 0.389 MGD and a daily max of 0.665 MG.

The water treatment plant has run fairly smoothly in May but we have seen an increase in water demand. We believe it is due to usage from watering and pool activities and not from leakage. The charts overnight are still looking like normal usage but we are having trouble with the rate at which we fill our tanks during the days running cycles. We also believe it may be from lawn water and establishing new lawns in Berryville Glen. Another thing we feel shows the issue is usage is that the tanks are full as of today this week which has had significant rain.

The river cleaning of the river vault we hoped to accomplish the end of May was scheduled for June 8 to accommodate the contractor.

Drought Conditions: Water levels in the river are running slightly above the historic average. There is no concern for drought at this time.

The wastewater plant is in compliance with its discharge permit for May per data received to date with our nutrient removal continuing to do very well. We treated a total of 8.79 MG with a daily average of 0.28 MGD and a daily max of 0.38 MG. Flows have seen little effect from recent rains.

Train four has had a hypo recover clean completing the job for this quarter.

Rotating drum screen #1 was coming apart at its seams. We have had a welder in to make repairs to the unit and returned it to service.

We are continuing to have equipment failures due to cooling fans on VFD's going bad. We have had to replace an additional two cooling fans this month. A stock

supply has been ordered to have a couple of them on the shelf should this trend continue.

Attached for review is the data report for the wastewater and the latest InSight report for the membrane performance from GE. The May water plant report is not yet available but will be included with the next operations report.

Berryville STP Monthly DMR Data

May 2015

Date	Effluent Flow MGD	Eff pH	Eff Temp Deg C	Eff CBOD mg/l	Eff CBOD KG/D	Eff TSS mg/l	Eff TSS KG/D	Effluent DO River mg/l	Effluent DO WWTP mg/l	Eff NO2 / NO3 mg/l	Eff TKN mg/l	Eff TKN KG/D	Eff Total N mg/l
5/1/2015	0.37	7.5	18.0					8.2	9.1				
5/2/2015	0.32	7.3	15.6					9.7	9.1				
5/3/2015	0.30	7.3	18.5					9.4	9.1				
5/4/2015	0.26	7.8	18.8					10.8	9.1				
5/5/2015	0.25	7.5	19.4	0	0	0	0.0	9.0	8.7	1.50	1.2	1.2	2.7
5/6/2015	0.27	7.7	20.1	0	0			9.8	8.7				
5/7/2015	0.35	7.7	20.9	0	0			9.5	9.1				
5/8/2015	0.29	7.5	20.0					9.7	8.3				
5/9/2015	0.27	7.4	20.0					8.8	8.2				
5/10/2015	0.27	7.4	20.3					8.9	8.0				
5/11/2015	0.28	7.4	21.4					9.2	9.1				
5/12/2015	0.30	7.3	21.2	0	0			9.5	9.0				
5/13/2015	0.28	7.6	20.8	0	0			9.4	8.6				
5/14/2015	0.35	7.3	20.4	0	0			9.7	9.2				
5/15/2015	0.30	7.6	20.9					9.9	8.9				
5/16/2015	0.28	7.5	21.2					8.3	8.1				
5/17/2015	0.27	7.4	21.9					8.9	8.3				
5/18/2015	0.34	7.5	21.7					8.9	8.0				
5/19/2015	0.38	7.9	22.2	0	0			8.6	8.0	0.60	1.0	1.5	1.6
5/20/2015	0.29	7.5	21.9	0	0			8.3	7.0				
5/21/2015	0.29	7.5	21.0	0	0			8.6	7.8				
5/22/2015	0.22	7.4	20.8					8.1	8.0				
5/23/2015	0.21	7.7	21.2					8.3	7.0				
5/24/2015	0.20	7.7	21.5					9.1	8.5				
5/25/2015	0.26	7.7	21.3					8.8	7.5				
5/26/2015	0.28	7.6	22.4	0	0			9.2	8.0				
5/27/2015	0.29	7.6	22.9	0	0			8.0	7.7				
5/28/2015	0.29	7.5	22.5					8.5	7.7				
5/29/2015	0.26	7.9	25.8					9.0	7.5				
5/30/2015	0.24	7.5	23.0					9.2	8.9				
5/31/2015	0.26	7.7	23.2					9.0	7.8				
Minimum	0.20	7.3	15.6	0	0	0	0.0	8.0	7.0	0.60	1.0	1.2	1.6
Maximum	0.38	7.9	25.8	0	0	0	0.0	10.8	9.2	1.50	1.2	1.5	2.7
Total	8.79	233.9	650.8	0	0	0	0.0	280.3	258.0	2.10	2.2	2.7	4.3
Average	0.28	7.5	21.0	0	0	0	0.0	9.0	8.3	1.05	1.1	1.3	2.2
Geo Mean	0.28	7.5	20.9	1	1	1	1.0	9.0	8.3	0.95	1.1	1.3	2.1

Berryville STP Monthly DMR Data

May 2015

Date	Eff Total N KG/D	Eff Total P mg/l	Eff Total P KG/D	E-Coli No/100ml
5/1/2015				
5/2/2015				
5/3/2015				
5/4/2015				
5/5/2015	2.7	0.50	0.5	1
5/6/2015				
5/7/2015				
5/8/2015				
5/9/2015				
5/10/2015				
5/11/2015				
5/12/2015				1
5/13/2015				
5/14/2015				
5/15/2015				
5/16/2015				
5/17/2015				
5/18/2015				
5/19/2015	2.4	0.06	0.1	1
5/20/2015				
5/21/2015				
5/22/2015				
5/23/2015				
5/24/2015				
5/25/2015				
5/26/2015				
5/27/2015				1
5/28/2015				
5/29/2015				
5/30/2015				
5/31/2015				
Minimum	2.4	0.06	0.1	1
Maximum	2.7	0.50	0.5	1
Total	5.0	0.56	0.6	4
Average	2.5	0.28	0.3	1
Geo Mean	2.5	0.17	0.2	1



Berryville Biweekly InSight Report

Date: 5/14/2015

From: Jeny Chacko - GE Water & Process Technologies

To: David Tyrrell, Jeff Cappel - Town of Berryville

cc: Phil Lander, Al Farrell, Matthew Stapleford - GE Water & Process Technologies

System Equipment

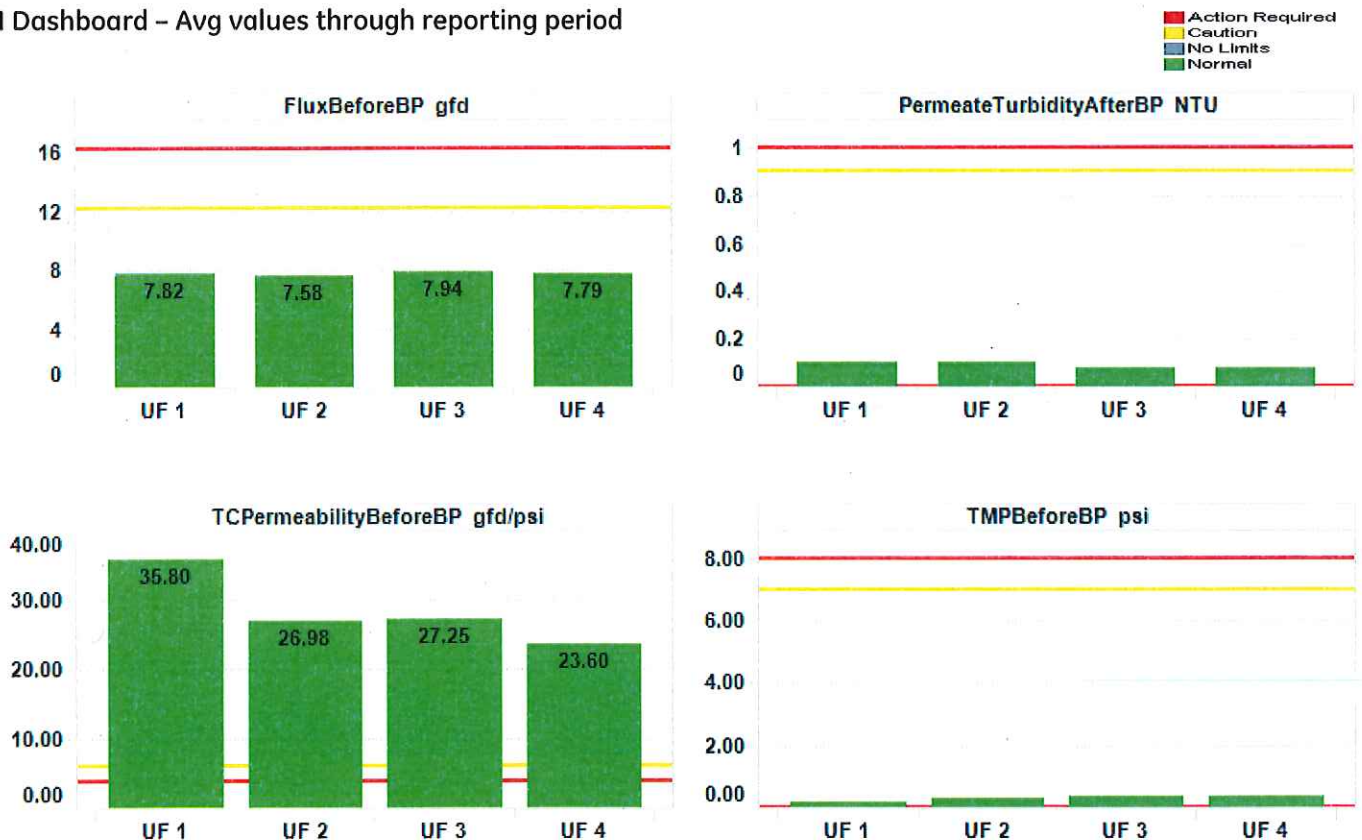
4 × ZW trains, each 3 cassettes, 2x48/1x42 500D (surface area 46920 sq. ft. per train)

Cleaning Strategy

Maintenance clean dose concentrations - 2 NaOCl/ Hypo @ 200 ppm per week, 1 Citric acid @ 2000 ppm per week

Recovery clean soak concentrations - 2 NaOCl/ Hypo @ 1000 ppm per year, 2 Citric acid @ 2000 ppm per year

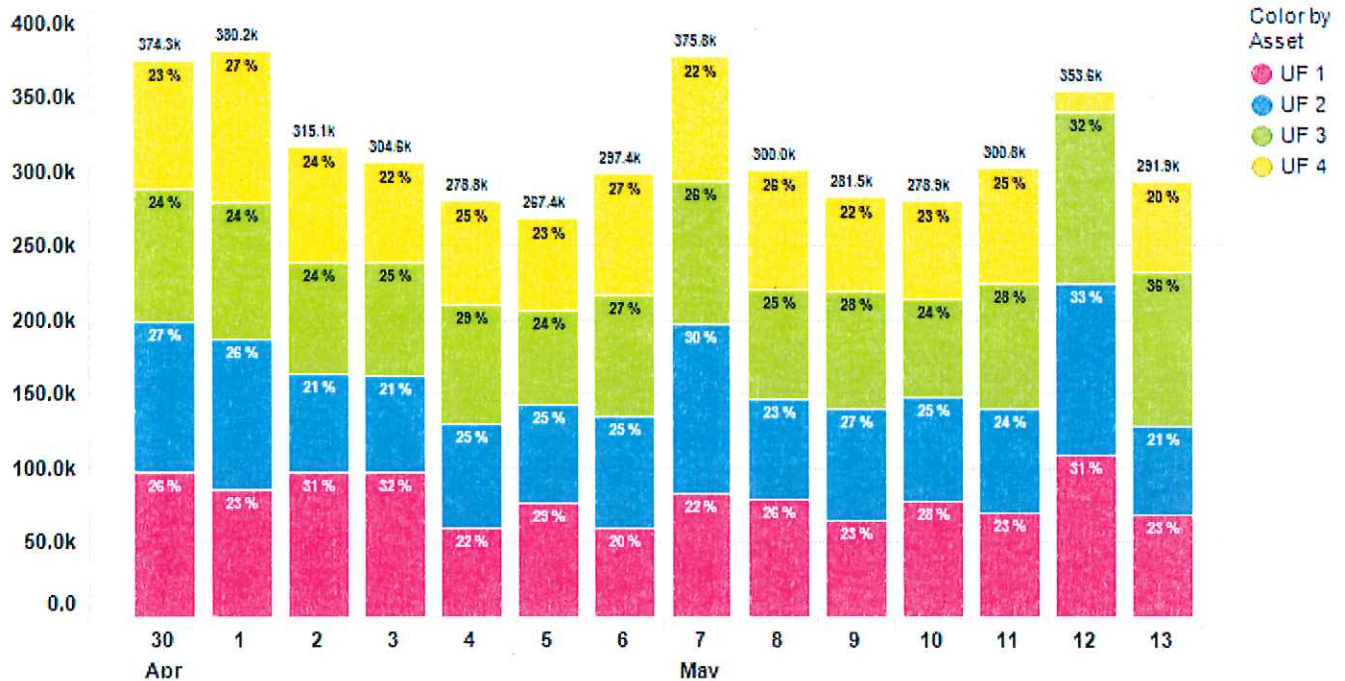
KPI Dashboard – Avg values through reporting period



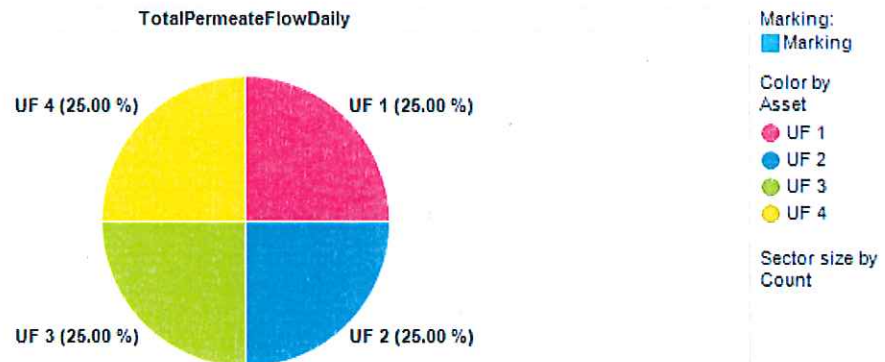


Plant Summary

Average daily plant flows went down by 18% in the last two weeks to 314,300 Gallons with the highest daily flow on May 1st at 380,200 Gallons. Flows were equally distributed among the four trains.



Average Daily permeate flow from 4/30/2015 to 5/13/2015 is 314.3k gal with a maximum daily flow of 380.2k gal.





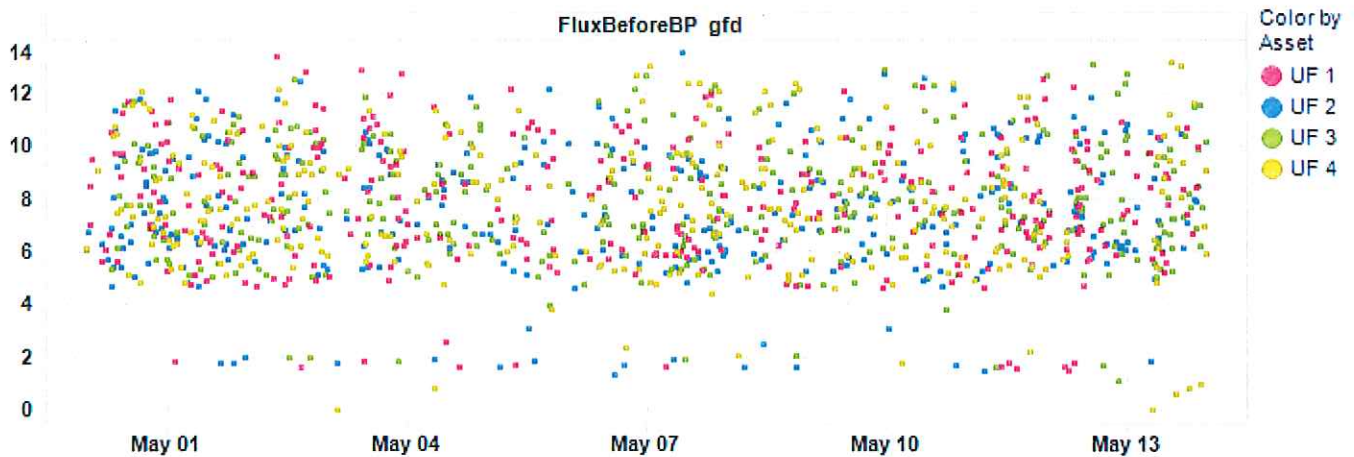
Before BP Flux Trend

Trains operated at an average production flux of 7.6 gfd or 248 gpm. Trains operated well in relax mode.

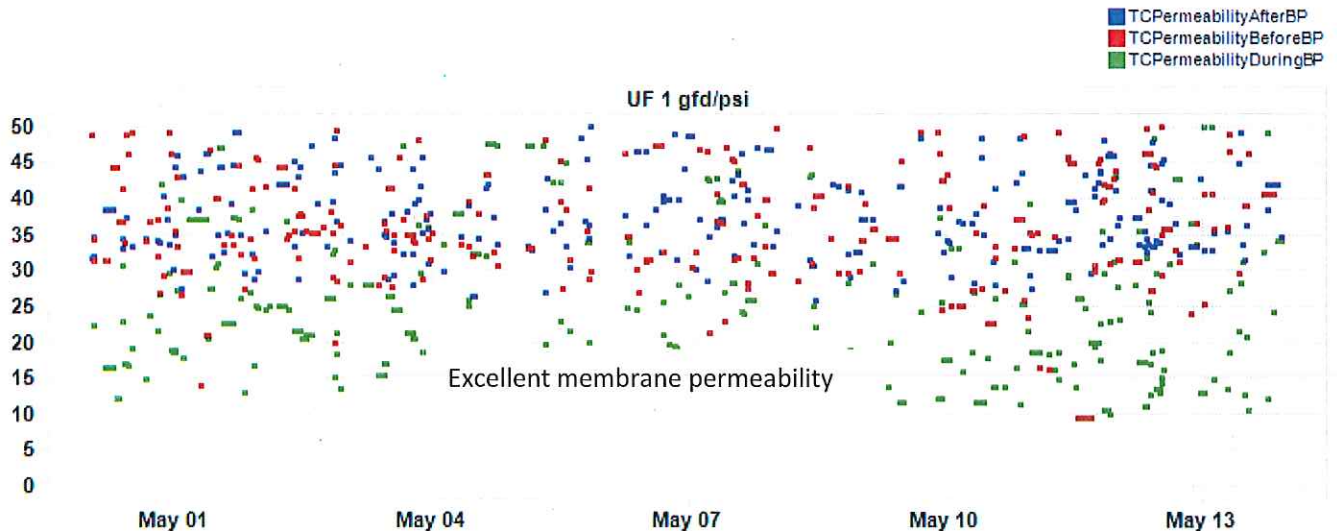
Production TMPs were low generally being <1 psi. Production TMPs were the highest on Train 4 averaging at 0.4 psi, 0.35 psi on Trains 2 and 3 and at 0.21 psi on Train 1. With the increase in permeate temperature production TMPs continued to gradually decline.

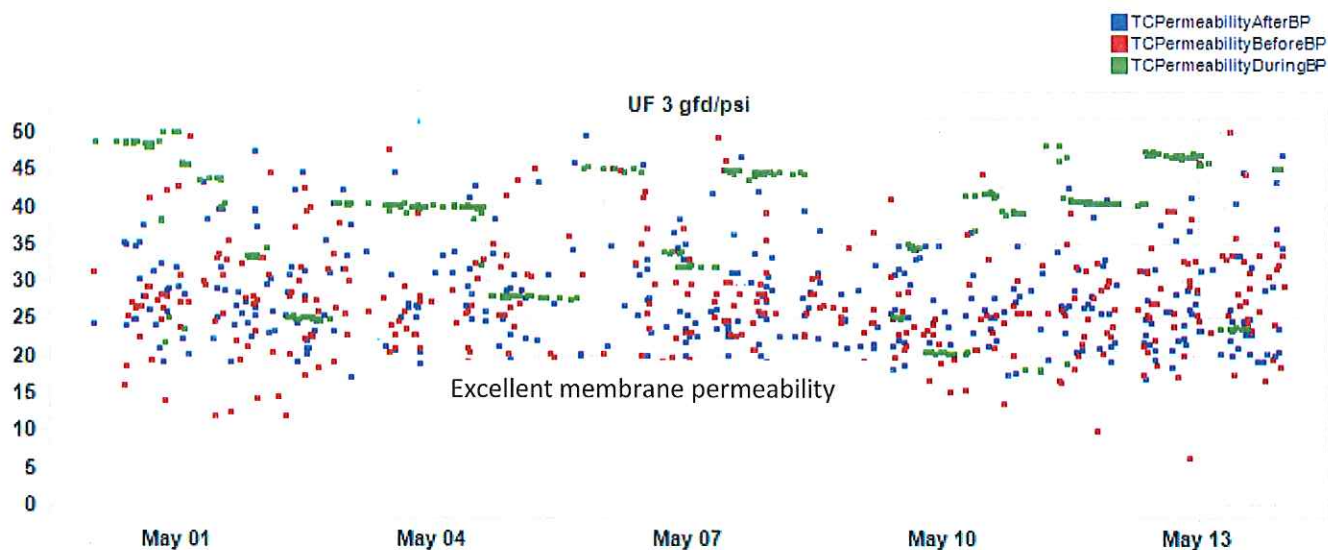
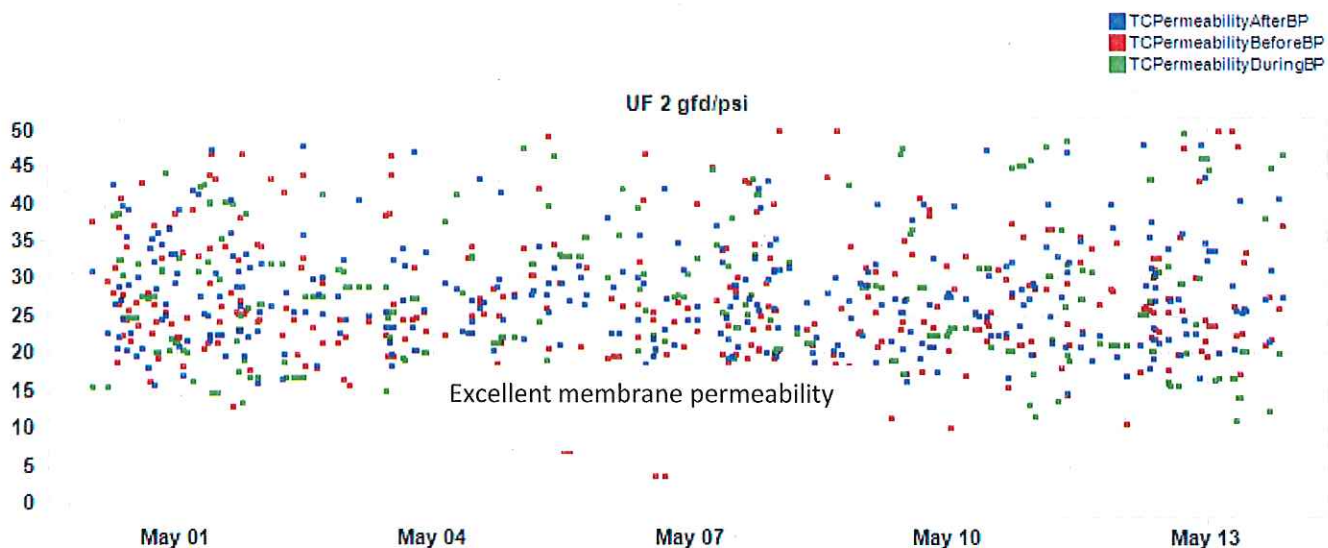
A hypo recovery clean was carried out on Train 4 on May 12th. Average production permeability improved by 2-2.5 gfd/psi with the extended recovery clean.

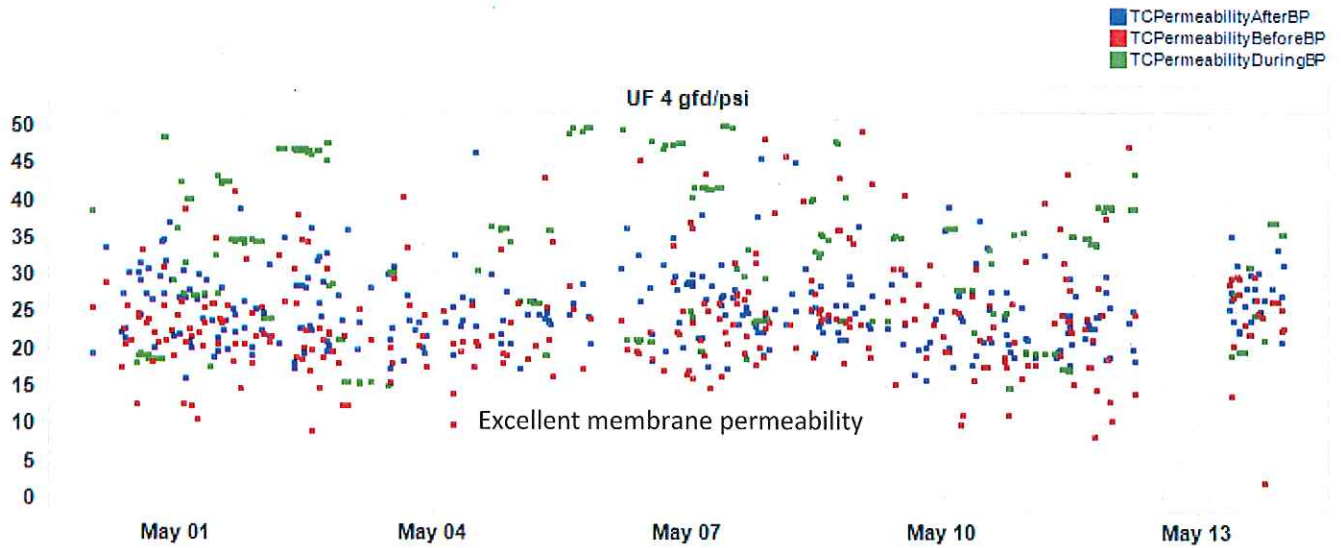
Trains steps indicate that 3-4 maintenance cleans were initiated on Trains 1-3.



TC Permeability Trends By Train

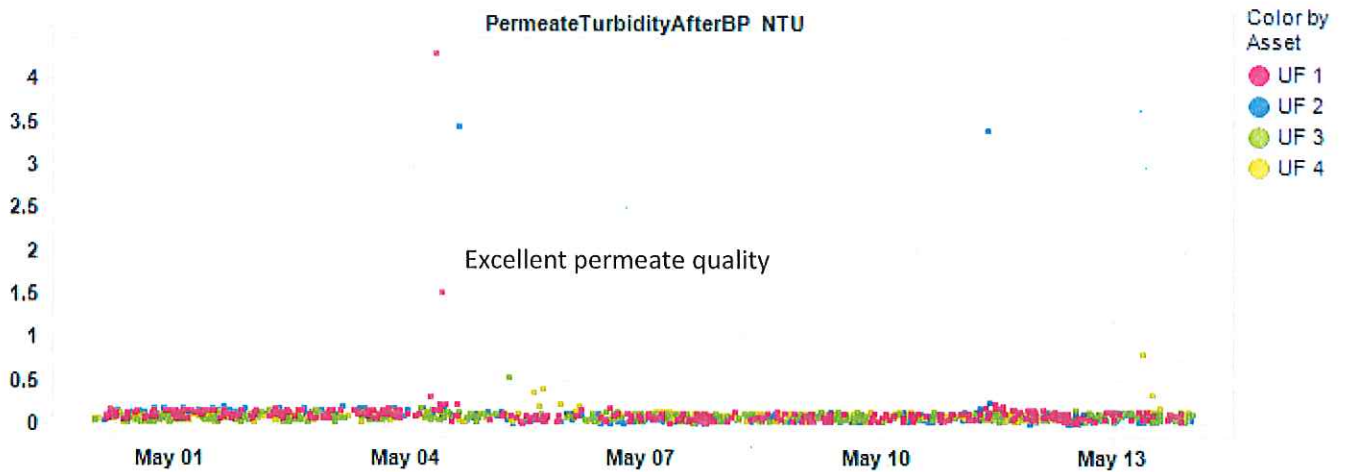






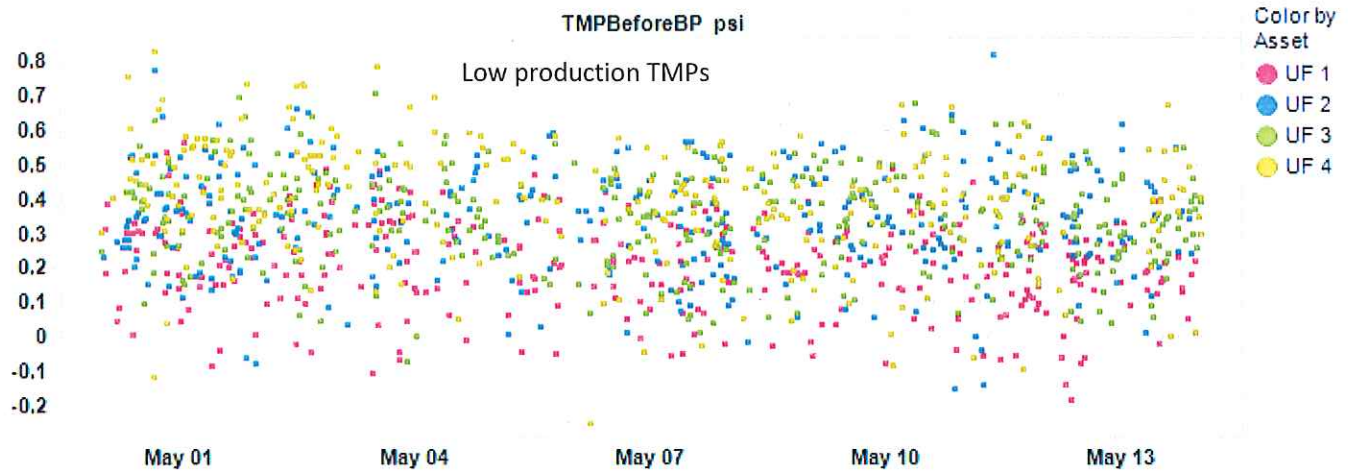
Permeate quality was good with permeate turbidity <0.5 NTU 99% of the time.

Permeate Turbidity Trend





Before BPTMP Trend



Asset Summary

KPI Parameters	Value/Change	UF 1	UF 2	UF 3	UF 4
FluxBeforeBP gfd	Value	7.82	7.58	7.94	7.79
	Change	-0.62 %	-1.93 %	1.72 %	1.25 %
PermeateTurbidityAfterBP NTU	Value	0.11	0.10	0.08	0.08
	Change	11.06 %	9.38 %	31.78 %	-24.50 %
TCP permeabilityBeforeBP gfd/psi	Value	35.80	26.98	27.25	23.60
	Change	-0.69 %	-0.31 %	-0.63 %	0.61 %
TMPBeforeBP psi	Value	0.21	0.34	0.35	0.40
	Change	-13.68 %	-11.31 %	-7.47 %	-6.43 %
TotalPermeateFlowDaily gal	Value	80.57k	79.71k	84.24k	69.80k
	Change	-15.48 %	-16.20 %	-7.21 %	-37.41 %

Plant Summary

KPI Parameters	Value/Change	UF Plant
PermeateTemperature F	Value	56.24
	Change	9.83 %
TotalPermeateFlowDaily gal	Value	314.31k
	Change	-18.32 %



Contract Expiry Date : 10/26/2015

For InSight technical assistance please email insightsupport@ge.com or please call technical support at 1 866 271 5425 or 905 469 7723 and follow the prompts, if you require after hours assistance please contact the 24/7 Emergency number provided in your plant documentation. This email is a summary of issues identified during a manual review of InSight data from the time period above. This review is an analysis of data that is logged by InSight and identifies key plant performance issues determined from this data. This data review was not focused on minor data issues but on identifying possible existing and/or upcoming critical operational issues.

This review was prepared by GE Water & Process Technologies solely to assist water treatment plant owners and/or operators in analyzing and optimizing plant performance and is not intended to be used or relied upon for regulatory compliance or any other purpose. The content of this review is based in whole or in part on operation data obtained from the plant using InSight software. GE Water & Process Technologies makes no representations or warranties as to the accuracy of the plant data utilized in the preparation of this review. GE Water & Process Technologies accepts no liability for consequences or actions taken in whole or in part by any person on the basis of this review or its contents

Attachment 8

Report of the Department of Public Works

June 2, 2015

During the early weeks of May Public Works was busy with our annual cleaning of streets and painting parking blocks and curbs in preparation of Memorial Day Weekend. We also did our spring cleaning of the park and painting and repairing the Gazebo. Our street sweeping has progressed well. The only sections left to clean are Darbybrook and the town house areas, and we hope to finish the remaining streets by the end of June.

We completed several paving projects last month. Our paving contractor paved Breckinridge Court, Archer Court, and the end of Josephine Street from the entrance to Johnson Williams Apartments to the end of the cul-de-sac. Our concrete contractor has started replacing sections of sidewalk in Battlefield Estates that were broken and presented trip hazards. When he completes the work in that section he will move to Josephine Street to replace sections of sidewalks that also present trip hazards.

We are currently gearing up to up-grade some water lines on South Buckmarsh Street. We have several water improvement projects we want to complete prior to VDOT milling and paving operation scheduled for early July. Once these projects are completed we then plan to focus our attention on the water line up-grade on Battletown Drive.

We had no water breaks or sewer related problems during the past month. We did experience one major equipment breakdown last month. Our 310SJ Backhoe developed a problem in the rear-end and had to go to James River Equipment for repairs. To abate the problem they had to install a new rear-end. The backhoe also had an small engine oil leak which I had them repair at this time. The total repair bill is going to be in the range of \$ 14,000.00

I received word from Duncan Parking Company that our meter order has been delayed. They are having a problem getting the parts needed to build meters and have stated it's going to be at least another 3 to 4 weeks before we receive our order.

Attachment 9

TOWN COUNCIL

MOTION FOR APPROVAL: MINUTES OF THE STREETS AND UTILITIES COMMITTEE
MEETING

OF MAY 12, 2015

Date: June 9, 2015

Motion By:

Second By:

I hereby move that the Council of the Town of Berryville approve the minutes of the Streets and Utilities Committee meeting of May 12, 2015.

VOTE:

Aye:

Nay:

Absent:

MINUTES
BERRYVILLE TOWN COUNCIL
STREETS AND UTILITIES COMMITTEE
Tuesday, May 12, 2015
Berryville-Clarke County Government Center
Called Meeting immediately after regular meeting of Town Council is adjourned

Town Council:

Present: Wilson Kirby, Mayor; Douglas Shaffer

Staff: Keith Dalton, Town Manager

Press: None

Other: Kenneth Butler, 305 South Church, and Mary Serock, 301 South Church Street

1. Call to Order

Mayor Kirby called the meeting to order at 8:21 p.m.

2. Discussion- ***Condition of street shoulder in front of 301, 305, 311, and 315 Church Street***

Mr. Dalton introduced the topic regarding sidewalk work last fall and concerns that have been expressed about the condition of the utility strip. The Committee, Mr. Butler, and Ms. Serock discussed conditions. Mr. Butler and Ms. Serock stated that they would mow the strip in question if grass was re-established.

The Committee directed staff to place topsoil and plant grass in the utility strip in front of 301 and 305 South Church Street leaving an 18" wide strip of gravel along the edge of the street . The Committee directed staff to contact the owners of 311 and 315 South Church Street and ask them if they too would want to want the utility strip in front of their property top soiled and planted with grass. If they want it, then staff would address those areas as well.

Mr. Butler asked the Committee about having bricks at the landing of his walk. The Committee stated that such a matter would have to be discussed at a later date and that should Mr. Butler want to place this matter before the Committee, he should forward any information on the matter to Mr. Dalton.

3. Other

Mr. Dalton briefed the Committee on a sewer issue at 113 East Main Street.

4.

There being no further business, the meeting was adjourned at 8:59 p.m.